

**RIGHT TO INFORMATION ACT, 2005  
MANUAL**

**GENERAL INFORMATION  
ABOUT  
COOPERATIVE DEPARTMENT**

**Under the control of Registrar of  
Cooperative Societies**

GENERAL INFORMATION ABOUT COOPERATIVE DEPARTMENT UNDER  
THE CONTROL OF REGISTRAR OF COOPERATIVE SOCIETIES –  
GOVERNMENT OF TAMILNADU

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**I. INTRODUCTION:**

Cooperatives all over the world have become an effective and potential instrument of economic development. The Cooperative Movement in Tamil nadu has witnessed over the decades substantial growth in diverse areas of economy. There is not a single major sphere of economic activity which has not been touched by Cooperatives. Cooperatives are also envisaged as an instrument for implementing many important policies like agricultural credit, urban credit, market intervention, price support for agricultural commodities through Cooperative Wholesale stores, Public Distribution system etc.,

From a small beginning, the Cooperative movement in Tamil Nadu has grown in strength over the years. Opening of a Village Cooperative credit society in Thiroor in Thiruvallore District in 1904 marked the advent of the Cooperative movement in Tamil Nadu ushering in a new era of services for the people of the state, particularly the agriculturist families. From Agricultural Banks to Marketing societies and Consumer Cooperatives provide service to the people in various economic activities. Cooperatives also run the Public Distribution system which provides relief to each and every family in the state.

**2. PRINCIPLES OF COOPERATION**

- a) Open membership.
- b) Democratic management.
- c) Limited interest on capital.
- d) Distribution of surplus based on patronage.
- e) Provision of Co-operative Education and Training.
- f) Co-operation among Cooperatives for the promotion of thrift, self help and mutual aid among persons with common socio-economic needs.
- g) Concern for Community

### 3. ACT, RULES AND BYE-LAWS:

The Co-operative Societies functioning in Tamil Nadu are governed by the following:

- i. Tamil Nadu Co-operative Societies Act, 1983.
- ii. Tamil Nadu Co-operative Societies Rules, 1988.
- iii. Bye-laws of the respective Cooperative institutions.

### STATUTORY POWERS DELEGATED AMONG THE OFFICERS OF COOPERATIVE DEPARTMENT UNDER TNCS ACT, 1983.

G.O (2D) No. 108 Cooperation, Food and Consumer Protection Dept. dt 31.8.2005

OFFICERS	POWERS
1. Additional Registrar of Coop. societies	All the powers of a Registrar under the said Act
2. Joint Registrar of Cooperative Societies	(i) In respect of any primary or central society, all the powers of a Registrar under the said Act. (ii) In respect of any apex society, all the powers of a Registrar under the said Act, except those referred to in sections 12,14,18,32(2) (i) (a) 33(4), 33 (6), 33(12), 35,36,66,68,69, 75,76,77, 88,89, 91,115,137 (1), 140,142,152(2) (a), 153,164,166, 178 and 181
3. Deputy Registrars of Cooperative societies	(i) In respect of any primary society, all the powers of a Registrar under the said Act except those referred to in sections 12,14,18,33(4),33(7),35,36,68,69,75,76, 77, 88,89,91,105,115,137(1), 152(2) (a), 153, 173,178 and 181 (ii) In respect of any apex society or central society, all the powers of a Registrar under the said Act, except those referred to in sections 12,14,18,32(2) (i)(a), 33 (4), 33(6),33(7),33(12), 35,36, 66,68,69,75, 76,77, 88,89,91,105,115, 137(1),152(2) (a) 153, 164,166, 173,178 and 181 (iii) In respect of any society ordered to be wound up by the Deputy Registrar of Cooperative societies under Sec.137(2) All the powers of a Registrar under Sections 140 and 142.
4. Cooperative Sub Registrars	(i) In respect of any Primary, Central or Apex society, all the powers of a Registrar under Sections 72,80,87,90,118,129,143 and 144 subject to the condition that the Cooperative Sub Registrars shall so exercise the powers under Sec. 87 or under Sec.90 only in respect of monetary cases involving a sum not exceeding Rs.2,00,000/- and under Section 144 only in respect of cases involving a sum not exceeding Rs.1,00,000/- (ii) In respect of any Primary society, all the powers of a Registrar under Sections 21,24,32(3), 32(4), 32(5) 81,82, and 85

**STATUTORY POWERS DELEGATED AMONG THE OFFICERS OF COOPERATIVE DEPARTMENT UNDER TNCS RULES, 1988.**

G.O (2D) No.109 Cooperation, Food and Consumer Protection Department dated 31.8.2005

OFFICERS	POWERS
1. Additional Registrar of Coop. societies	All the powers of a Registrar under the said Rules
2. Joint Registrar of Cooperative Societies	(i) In respect of any primary or central society, all the powers of a Registrar under the said Rules. (ii) In respect of any apex society, all the powers of a Registrar under the said Rules, except those referred to in rules, 11,17,21(2) 54,67,71,75,76,77,78,79,80,82,83,84,85,86,87,88,90,91,92,93,98,99,101,103,105,113, 116(2) , 117,131,142,143,146, 147 , 148 and 173
3. Deputy Registrars of Cooperative societies	(i) In respect of any primary society all the powers of a Registrar under the said Rules except those referred to in rules 8,11,14(4), 17,21(2), 23,32, 54, 67,71,75,76, 77,78,79, 80,90,91,92,93,98,99,103,105,113,116(2), 117,131,142,143,146, 148 and 173 (ii) In respect of any apex society or central society, all the powers of a Registrar under the said rules, except those referred to in rules 8,11,14(4), 17,21(2), 23,32,54, 67,71,75,76,77,78,79,80,82,83,84,85,86,87,88,89,90,91,92,93,98,99,101,103, 105,113, 116(2)117,131,142,143, 146,147, 148 and 173
4. Cooperative Sub Registrars	All the powers of the Registrar in respect of Primary, Central and Apex society under Rules 22,28, 35,36,102,104,107,109,115,116(1) 118,119, 121,126, 134,136,139,141,161,162 and 163

**4. ADMINISTRATIVE SETUP:**

Registrar of Cooperative Societies being the Head of the Department is functioning at Chennai. The Registrar of Cooperative Societies is assisted by Additional Registrars of Cooperative Societies, Joint Registrars of Cooperative Societies and Deputy Registrars of Cooperative Societies working at the Headquarters. A Joint Registrar of Co-operative Societies is in-charge of each region.(Additional Registrar is incharge of Chennai Region). Circle Deputy Registrar of Cooperative Societies are working under their control.

There are twenty nine Regions in the State with a Joint Registrar incharge of each region (District) (the post of Chennai Region was upgraded as regional Additional Registrar of Cooperative Societies w.e.f. 14.8.2007 A.N).The Additional Registrar of Cooperative Societies, Chennai Region in respect of Chennai and the Regional Joint Registrars in respect of other regions are responsible for the proper functioning of the cooperative societies in the district ( i.e.,) Cooperative credit institutions, Consumer cooperatives, Cooperative marketing societies, farming societies and special type of cooperative societies like labour contract societies.

There are two Joint Registrars (Public Distribution System) in Chennai, exclusively to attend the work relating to distribution of essential; commodities through the Public Distribution system outlets of the cooperative societies functioning in Chennai City and belt areas.

The State has been divided into 63 Circles for the administration of the department. the Circles on the territorial basis are coterminous to Revenue Division In Chennai city , however there are two circles which are functioning on functional basis, one for credit and the other for non credit cooperatives. The Circle Deputy Registrars are working under the immediate control of the Regional Joint Registrars. Many of the powers of the Registrar under the Tamil Nadu Cooperative Societies Act, 1983 and the rules framed there under, have been delegated to the Circle Deputy Registrars in respect of Primary Cooperatives. The Deputy Registrars attend to the inspection and supervision of all cooperative societies in his circle and discharge all statutory functions relating to the societies, such as enquiry, inspection, arbitration, execution , liquidation etc.,. A circle Deputy Registrar is assisted by few Cooperative Sub Registrars and a compliment of Senior Inspectors, Junior Inspectors and other Ministerial staff.

Apart from the regular circle Deputy Registrars, in every district, there is one Deputy Registrar (Public Distribution system) with a complimentary staff for the Supervision of Fair price shops. They are also working under the direct control of the Regional Joint Registrars.

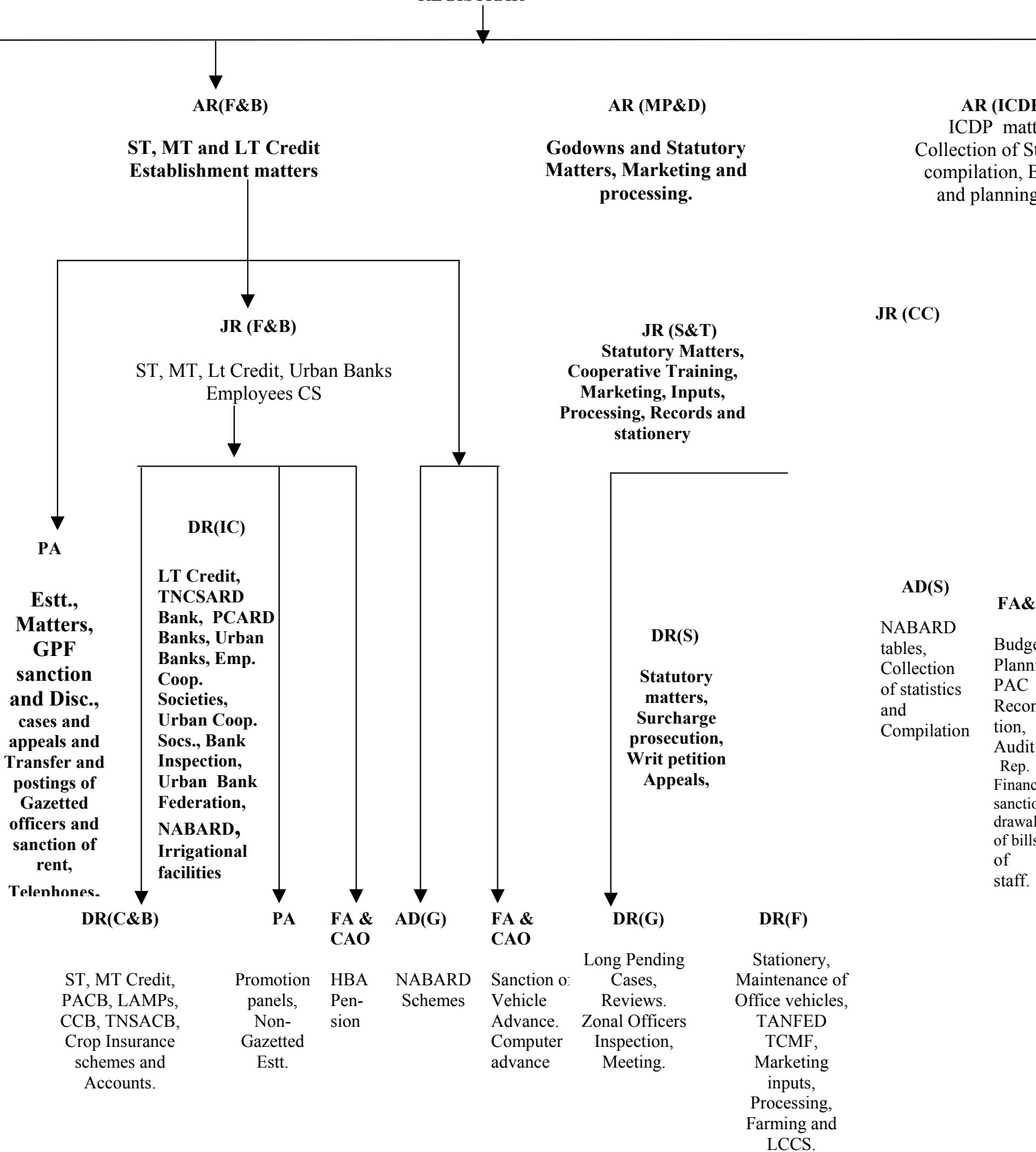
There are Seven Deputy Registrars (Public Distribution System) in Chennai City functioning under the direct control of Joint Registrars (Public distribution System) Chennai. They are inspecting the various Public Distribution system outlets run by various Cooperative Societies functioning in Chennai city and its belt areas.

#### **CADRE – WISE STRENGTH IN COOPERATIVE DEPARTMENT**

S.No.	Cadre	As on 31.3.08
1.	Additional Registrar of Cooperative societies	18
2.	Joint Registrar of Cooperative Societies	89
3.	Deputy Registrar of Cooperative societies	328
4.	Financial Advisor and Chief Accounts Officer	1
5.	Assistant Director ( statistics)	1
6.	Assistant Director (Geology)	3
7.	Assistant Geologist	3
8.	Cooperative Sub Registrar	1827
9.	Senior Inspector of Cooperative societies	1395
10.	Junior Inspector of Cooperative societies	277
11	Junior Assistant / Typist	295
12	Steno- typist	86
13	Telephone operators	2
14	Record clerks	43
15	Driver	117
16	Office Assistant	420
17	Night Watchman/ Masalchi	107
	<b>Total</b>	<b>5012</b>

**ANNEXURE-II**  
**SETUP OF THE OFFICE OF THE REGISTRAR OF COOPERATIVE SOCIETIES**

REGISTRAR



**LIST OF OFFICERS WORKING IN THE OFFICE OF THE REGISTRAR OF  
COOPERATIVE SOCIETIES, CHENNAI AS ON 1-6-2008.**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>
1	Thiru. Jatindra Nath Swain, I.A.S.,	Registrar of Cooperative Societies
2	Thiru. L. Sitherasenan, M.A.,.	Additional Registrar (Consumer Activities) (Full Additional Charge)
3	Thiru. N. Asokan, M.A., B.L.,	Additional Registrar (Finance and Banking)
4	Thiru. L. Sitherasenan, M.A.,	Additional Registrar (Marketing, Planning and Development)
5	Thiru.P. Rajendran, MA.,	Additional Registrar (Integrated Cooperative Development Programme)
6	Thiru. T. Arivukkarasu, B.Sc.,(Agri)	Additional Registrar (Election)
7	Tmt.V.Nandakumari, M.A., M.Phil., M.B.A.	Joint Registrar (Consumer Cooperation)
8	Tmt. K. Pramila, M.Com.,	Joint Registrar (Statutory and Training)
9	Thiru. K. Rajendran, B.Sc., MBA, M.Sc.,	Joint Registrar (Finance and Banking)
10	Thiru. C. Richard, B.A.	Financial Adviser and Chief Accounts Officer
11	Thiru. V. Janakiraman	Personal Assistant to Registrar of Cooperative Societies and Personnel Officer.
12	Thiru.G.Manivannan	Deputy Registrar (Credit and Banking)
13	Thiru.A. Ramachandran,B.Sc.,	Deputy Registrar (Inspection Cell)
14	Tmt. R.V. Kaveri, B.E	Deputy Registrar (Consumer Cooperatives)
15	Thiru. D. Jawahar Prasad Raj, M.Sc.,	Deputy Registrar (Surcharge)
16	Thiru. C. Veeramani,B.Sc.,	Deputy Registrar (Farming)
17	Thiru. P. Baskaran, BA.,	Deputy Registrar (Public Distribution System)
18	Tmt. J. Anandhi, B.F.Sc.,	Deputy Registrar (Godown)
19	Thiru. R. Anantha Krishnan, B.Com.,	Deputy Registrar (Research Cell)
20	Tmt. C. Dinamani, M.A., M.Ed.,	Assistant Director (Statistics)



**DETAILS OF SCALES OF PAY IN THE COOPERATIVE DEPARTMENT**

<b>Sl.No.</b>	<b>Designation</b>	<b>Scale of Pay</b>
1	Registrar of Cooperative Societies	18400-500-22400
2	Additional Registrar (Consumer Activities)	---
3	Additional Registrar	15000-400-18600
4	Joint Registrar & Financial Adviser and Chief Accounts Officer	12000-375-16500
5	Deputy Registrar & Assistant Director (Statistics)	8000-275-13500
6	Statistical Inspector	5500-175-9000
7	Cooperative Sub-Registrar	5900-200-9900
8	Junior Draftsman	5300-150-8300
9	Senior Inspector	5000-150-8000
10	Junior Inspector	4000-100-6000
11	Steno-Typist :	
	Grade – I	5300-150-8300
	Grade – II	5000-150-8000
	Grade – III	4000-100-6000
12	Typists	3200-85-4900
13	Junior Assistant	3200-85-4900
14	Telephone Operator	3200-85-4900
15	Driver	3200-85-4900
16	Record Clerk	2610-60-3150-65-3540
17	Office Assistant & Night Watchman	2550-55-2660-60-3200
18	Car Cleaner & Sweeper	2550-55-2660-60-3200

**Subjects dealt with in the Sections in the Office of the Registrar of  
Co-operative Societies, Chennai - 600 010.**

<b>Sl. No.</b>	<b>Section</b>	<b>Subject</b>
<b>1.</b>	<b>2.</b>	<b>3.</b>
1.	<b>CBP</b>	<ol style="list-style-type: none"> <li>1. Policy matters relating to issue of various loans in TNSACB, Central Cooperative Banks and PACBs.</li> <li>2. Policy matters relating to issue of Short Term and Long Term agricultural loans, Jewel loans, Sheep rearing poultry, Milk Producers and Fishermen Co-operative Societies.</li> <li>3. Work relating to implementation of Revamped Micro credit to women and to issue loans to Self Help Groups through Cooperative Banks in Rural areas.</li> <li>4. Policy matters relating to implementation of loan schemes as per assurances of the Hon'ble Minister for Cooperation.</li> <li>5. Work relating to watching the progress in issue of various loans through Coop. Banks.</li> <li>6. Preparation of administrative reports relating to DCCBanks.</li> <li>7. Work relating to investment of funds of the TNSAC Bank and DCC Banks.</li> <li>8. Organisation of new DCCB's.</li> <li>9. Fixation of scale of finance for Crops and seasons for issue and recovery of Agrl. loans.</li> <li>10. Action plan - Approval of Action Plan of DCC Banks.</li> <li>11. Working Women Loan Schemes, Women entrepreneur loan schemes.</li> <li>12. Loans and advances to Weavers Society, Coop. spinning Mills and Coop. Sugar Mills.</li> </ol>
2.	<b>CBS</b>	<ol style="list-style-type: none"> <li>1. Works relating to fixation of pay to the employees of DCC Banks, Fixation of Cadre Strength, Pay anomaly, Special by-laws of the DCC Banks.</li> <li>2. Furnishing remarks to the Court cases relating to appointments in DCC Banks.</li> </ol>

Sl. No.	Section	Subject
		<ol style="list-style-type: none"> <li>3. To pursue follow up action on the Inspection reports and the Enquiry reports on the functioning of the DCC Banks, given by the Special Investigation Squad.</li> <li>4. Work relating to appointment of Legal Advisors in the DCC Banks.</li> <li>5. Work relating to appointment of Departmental Officers (A.R., J.R., and D.R.,) on foreign service terms in TNSAC Banks and DCC Banks.</li> <li>6. Work relating to fixation of cadre strength to the TNSAC Bank and other matters relating to employees of the Apex Bank.</li> <li>7. Matters relating to Special bylaws of the TNSACB's and work relating to extension of time for completion of Audit in DCCB's.</li> <li>8. To pursue action on the petitioner received from the employees of TNSAC Banks and DCC Banks and allegations made against the employees of these banks.</li> </ol>
3	<b>PACB</b>	<ol style="list-style-type: none"> <li>1. Work relating to formation of new Primary Agricultural Coop. Banks</li> <li>2. Matters relating issue of amendments to bylaws of the PAC Banks.</li> <li>3. Appointment, Regularisation of Service, Cadre Strength, Revision of Pay, DA and other allowances in respect of the employees of PACBs.</li> <li>4. Work relating to appointment of Special Officer's of the Primary Agricultural Coop. Banks'.</li> <li>5. Monitoring performance of PACBs.,</li> <li>6. Amalgamation, Liquidation of non viable PACBs.</li> <li>7. To pursue action on the petition - referred to by Govt. and received from the Public and the members of the PACBs., containing allegations against the employees and against the functioning of Primary Agricultural Coop. Banks.</li> </ol>

<b>Sl. No.</b>	<b>Section</b>	<b>Subject</b>
		<p>8. To accord permission to the PACBs. for utilisation of their General Funds.</p> <p>9. Work relating to regularisation of service, appointment on compassionate grounds in respect of the PACBs.</p> <p>10. To pursue follow up action on the theft cases in the Primary Agricultural Coop. Banks.</p> <p>11. Work relating to reconveyance of properties in respect of the PACBs.</p> <p>12. To pursue action on the Writ petitions relating to the Primary Agricultural Coop. Banks.</p> <p>13. To pursue follow up action on the Inspection reports.</p>
4.	<b>ACS</b>	<p>1. Work relating to relief schemes to farmers - Interest incentive scheme, waiver of interest and penal interest schemes and conversion of ST loans to MT loans.</p> <p>2. Agricultural credit stabilisation fund proposals.</p> <p>3. Work relating to providing Government share, Capital assistance from NABARD to DCCBs, Primary Agricultural Coop. Banks.</p> <p>4. To pursue action on the petitions requesting waiver of loan, loan concession.</p> <p>5. Agricultural credit schemes, state schemes, Government of India Schemes.</p> <p>6. Matters relating to policy, administration, FS and petitions in respect of F.S.C. societies.</p> <p>7. Sanction of subsidy under Primary Agricultural Coop. Banks Fund.</p> <p>8. Work relating to implementation of National Agricultural Insurance Scheme</p> <p>9. Permission for utilisation of general funds by Central Cooperative Banks and for printing of diaries and calenders.</p>

<b>Sl. No.</b>	<b>Section</b>	<b>Subject</b>
		<p>10. Conversion of ST loans into MT loans and MT rephased loan.</p> <p>11. Agricultural Credit Schemes.</p> <p>12. Government of India schemes.</p> <p>13. Providing compensation to crop damage / financial loss.</p> <p>14. Nomination of Special Officers of CC Banks for training.</p>
5.	<b>CCA</b>	<p>1. Work relating to all matters regarding common cadre services in DCCBs.</p> <p>2. Matters relating to accord permission to purchase vehicles, vehicle utilisation and condemnation vehicle and to use of telephones in TNSAC Banks and DCCBs.</p> <p>3. All matters relating to FSCS.</p> <p>4. All matters relating to LAMP societies such as issue of loans, implementation of various schemes, providing subsidy to the tribals for their economic development.</p> <p>5. Monitoring the performance of LAMPS.</p>
6.	<b>ARDB</b>	<p>1. Policy matters relating to PCARD Banks.</p> <p>2. Organisation of new PCARD Banks.</p> <p>3. Sanction of loan of services to the Departmental Officers in respect of PCARD Banks.</p> <p>4. Fixing up the target on lending at PCARD Banks.</p> <p>5. Administrative matters relating to TNSCA &amp; RD Bank.</p> <p>6. Government share capital assistance in TNSCARD B.</p> <p>7. Implementation of government schemes relating to PCARDBs.</p> <p>Failed well compensation fund.</p>

Sl. No.	Section	Subject
7.	<b>UB</b>	<ol style="list-style-type: none"> <li>1. Policy and administrative matters relating to ECS and salary earners cooperative banks.</li> <li>2. Wage revision for the staff of ECS / EC Banks and UB's.</li> <li>3. Construction of modern bank buildings.</li> <li>4. Policy and administrative matters relating to urban cooperative banks.</li> <li>5. Organisation of the new urban cooperative banks.'</li> <li>6. Sanction loan of services of Departmental Officers in UBs.</li> <li>7. Administrative matters relating to TNC Federation for UBs.</li> <li>8. Implementation of Government schemes relating to UBs.</li> <li>9. Compassionate appointment in ECS</li> <li>10. Organisation of new Urban Cooperative Banks.</li> </ol>
8.	<b>BI</b>	<ol style="list-style-type: none"> <li>1. Monitoring compliance of statutory inspection report of Reserve Bank of India on UBs, TNSACB, and CCBs, other than weak banks.</li> <li>2. Monitoring performance of housing loans, professional loans and other loans issued through UBs.</li> <li>3. Policy and administrative matters relating to Urban Cooperative Credit Societies, Working Women Cooperative Credit Societies and Unemployed Graduate Cooperative Credit Societies.</li> <li>4. Watching of rectification report relating to the Audit of TNSACB and CCBs.</li> <li>5. Issue of trustee proceedings in respect of Special Development Debentures floated by TNSCA &amp; RDB.</li> <li>6. Maintaining the NABARD and Government of India Contribution Accounts towards Special Development Debentures.</li> <li>8. Progress report on the NABARD assistance schemes.</li> <li>9. Administrative matters relating to lift irrigation Cooperative Societies.</li> </ol>

Sl. No.	Section	Subject
		<p>10. Identifying potentially weak banks.</p> <p>11. Review of the action plan prepared by the banks.</p> <p>12. State level review committee meeting of weak banks.</p>
9.	<b>TFMC</b>	To look after the implementation of the recommendations of the Taskforce headed by Professor A. Vaidyanathan and other all matters relating to this subject.
10.	<b>PA</b>	<ol style="list-style-type: none"> <li>1. Promotion panel of Co-operative Sub Registrar to Deputy Registrar to Joint Registrar, Joint Registrar to Additional Registrar, Additional Registrar to IAS, Petition against officers, vigilance cases against Departmental Officers and staff, selection grade to Deputy Registrars and ADs (G), Tamil Nadu Public Service Commission examiners list.</li> <li>2. Transfer and postings of Additional Registrars, Joint Registrars and Deputy Registrars leave sanction to Officers - Issue of 26 (d) Certificate. Sanction of Additional charge allowance to Officers.</li> <li>3. Maintenance of Confidential reports - Declaration of probation of Deputy Registrars - Compulsory retirement review of Officers - Record sheets of staff of the Registrar of Co-operative Societies - Establishment list of Officers - Sanction of Kisan Vikas Patras to Officers.</li> </ol>
11.	<b>OE</b>	<ol style="list-style-type: none"> <li>1. Office procedure and general office establishment matters.</li> <li>2. Transfer and postings of staff within the office and to other officers from the office of the Registrar of Co-operative Societies and from other office to the office of the Registrar of Co-operative Societies from the category Co-operative Sub Registrar to basic servants.</li> <li>3. CTC of all the Gazetted Officers in Registrar of Co-operative Societies office.</li> <li>4. Maintenance of Service Books of Deputy Registrars to Basic servants in the Registrar of Co-operative Societies office.</li> <li>5. Registrar of Co-operative Societies Office Inspection.</li> <li>6. Issue of office order.</li> <li>7. Sanction and transfer of telephones.</li> <li>8. Cell complaints from all the subordinates under the control of Registrar of Co-operative Societies throughout the state.</li> </ol>

Sl. No.	Section	Subject
		<p>9. Request transfer of all staff upto the level of Co-operative Sub Registrars throughout the state.</p> <p>10. Maintenance of attendance.</p> <p>11. Sanction of rent to offices other than Registrar of Co-operative Societies.</p> <p>12. Sanction of marriage advance to all the Cooperative Department staff in Chennai.</p> <p>13. Formation of Circle Offices and Regional Offices relating to bifurcation of districts.</p> <p>14. Continuance of 964 temporary posts.</p> <p>15. Maintenance of officers CL throughout the state.</p> <p>16. Maintenance of CL of the staff in Registrar of Co-operative Societies.</p>
12.	<b>EM</b>	<p>1. Promotion of all subordinate staff.</p> <p>2. Promotion appeals.</p> <p>3. All matters relating to routine transfer of subordinate staff.</p> <p>4. Transfer and postings of subordinate staff on administrative grounds.</p> <p>5. Fixation of inter-seniority of the subordinate staff.</p> <p>6. Preparation of Establishment list of the subordinate staff (below Deputy Registrars)</p> <p>7. Direct recruitment to the posts included in the State and Subordinate services.</p> <p>8. Matters relating to leave rules and special rules to the TNCS rules.</p> <p>9. Recovery of training cost.</p> <p>10. Matters relating to compulsory wait.</p> <p>11. Deputation of subordinate staff to other Departments and Government undertakings.</p> <p>12. Appointment on compassionate grounds.</p> <p>13. Implementation of Tamil official language.</p>
13.	<b>DA</b>	<p>1. Disciplinary action against State service officers, Staff working in the office of the Registrar of Co-operative Societies and the retired officers and staff - sending proposals of disciplinary cases to Government for disposal against the retired officers.</p>



<b>Sl. No.</b>	<b>Section</b>	<b>Subject</b>
		<ol style="list-style-type: none"> <li>2. Initiation of disciplinary action against the staff on the proposals received from other departmental heads and from Tamil Nadu Public Service Commission etc.</li> <li>3. Granting permission to all officers and subordinate under TNGSC Rules.</li> <li>4. All matters relating to the Departmental Staff Associations.</li> <li>5. Issue of No Objection Certificate to all the staff for getting passport / going abroad.</li> <li>6. Appeal preferred by the subordinates to Registrar of Co-operative Societies and Government under TNCS (D &amp; A) Rules.</li> <li>7. All matters relating to suspension of Departmental staff.</li> <li>8. Suo motu review under Rule 36 &amp; 37 of TNCS (D &amp; A) Rules.</li> <li>9. Date of birth alteration.</li> <li>10. Obtaining assets and liabilities statement from state service officers.</li> <li>11. Permission to officers to attend speak in Radio and T.V. programmes.</li> <li>12. Permission to study through correspondence courses, evening college and part time studies by the Departmental staff.</li> </ol>
14.	<b>Pension</b>	<ol style="list-style-type: none"> <li>1. Pension proposals relating to Deputy Registrars, Joint Registrars, Additional Registrars and staff in Registrar of Co-operative Societies office.</li> <li>2. Sanction of GPF advance, part final withdrawals to the staff of the Registrar of Co-operative Societies Office.</li> <li>3. Sanction of GPF part final withdrawal in respect of staff working in Joint Registrars office.</li> <li>4. Recommendations of GPF final payment to the AGs office for the staff in Registrar of Co-operative Societies office and Deputy Registrars, Joint Registrars, and Additional Registrars retiring from service.</li> <li>5. FBF sanction for the staff in Registrar of Co-operative Societies office and SPF to Joint Registrars and Additional Registrars.</li> <li>6. Sanction of EL at credit for Joint Registrars and Additional Registrars retired on FS terms.</li> </ol>

Sl. No.	Section	Subject
		7. Permission granted to private employment for retired officers. 8. Education concession for children of deceased government staff in Registrar of Co-operative Societies Office.
15.	<b>CM</b>	1. Administrative matters relating to 119 CMS in Tamil Nadu and TANFED and TCMF and Vegetable Growers Cooperative Societies, Farming and Non-farming Societies. 2. Appointment on compassionate grounds. 3. Permission accorded to utilise the G.F. / CGF etc. 4. Policy decision regarding the affairs of CMS, TANFED and TCMF. 5. Issue of FS orders to the Officers deputed to the Marketing Institutions. 6. Obtaining financial assistance from the Government and NCDC to the CMS, TANFED, TCMF and Vegetable Growers Societies and Government guarantee to the CMS. 7. To watch the progress in linking of Marketing Committee and Tamil Nadu Agricultural Marketing Committee. 8. Files related to PSS and paddy and oil seeds. 9. Transfer of employer of the CMS to other Cooperative Institutions at their request. 10. Pay revision of employees of CMS
16.	<b>IP</b>	1. All matters relating to installation of processing units and their activities. 2. Grant of financial assistance to processing units. 3. Administrative matters of land Colonisation Cooperative Societies. 4. Policy matters and progress reports on distribution of seeds, pesticides and agricultural inputs. 5. Administrative matters of TUCAS, Tudiyalur. 6. Policy matters on chemical, fertilizers. 7. Agro super market. 8. Sanction of financial assistance relating to agricultural inputs other than fertilizers.
17.	<b>CCS</b>	1. Purchase policy. 2. Organisation of new primary stores, Students Cooperative Stores, Employees Cooperative Stores.

Sl. No.	Section	Subject
		<ol style="list-style-type: none"> <li>3. Administrative matters relating to primary stores etc.</li> <li>4. Sanctioning of FS terms to the Special Officers of CWS.</li> <li>5. Sanction of cadre strength, pay revision etc.</li> <li>6. Pay revision, Pay anomaly, promotion and compassionate grounds appointment of employees of CWS.</li> <li>7. Allegations against officers and employees of the Primary stores and CWS.</li> <li>8. Assistance from CRDF to CWS.</li> <li>9. Collection of rental sales of consumer goods under 10 major object schemes from the Regional Joint Registrars.</li> </ol>
18.	CC	<ol style="list-style-type: none"> <li>1. Purchase policy of Consumer Cooperatives including text books, textiles, crackers, liquor and manufactured goods etc.</li> <li>2. Fixing and watching of targets for sales by CWS and TNCCF.</li> <li>3. Supply of consumer goods to Government Institutions.</li> <li>4. Opening of vegetable shops in Urban areas and sales of vegetables.</li> <li>5. Monitory retail sales rates.</li> <li>6. Purchase of disposal of movables and immovables of CWS.</li> <li>7. Letting of buildings of CWS for rent.</li> <li>8. Administrative matters relating to Cooperative Wholesale Stores.</li> <li>9. NCDC State Government assistance for rural consumers scheme.</li> <li>10. Rehabilitation of CWS.</li> </ol>
19.	PDS (G)	<p><b><u>Subsidy:-</u></b></p> <ol style="list-style-type: none"> <li>1. Village and Urban FPS subsidy.</li> <li>2. Construction of godowns.</li> <li>3. Purchase of dial balance.</li> <li>4. Public distribution system government guarantee.</li> </ol>

Sl. No.	Section	Subject
		<ol style="list-style-type: none"> <li>5. Construction of building FPS.</li> <li>6. Administrative reports.</li> <li>7. Opening of new shops.</li> <li>8. Fixation of price for empty gunnies.</li> <li>9. Sale of Ooty tea, iodised salt.</li> <li>10. State and Central Government guarantor for Public Distribution System</li> <li>11. Construction of building for FP shops.</li> <li>12. Vigilance Committee for FP shops.</li> <li>13. Regularisation of services of sales personnel.</li> </ol>
20.	PDS(M)	<ol style="list-style-type: none"> <li>1. Hon'ble Ministers' Meeting.</li> <li>2. TNCSE Board Meeting.</li> <li>3. PDS - Weekly review meeting.</li> <li>4. Palmolin and Kerosene allotment and liftment.</li> <li>5. Inspection of FPS.</li> <li>6. Allotment of essential commodities.</li> <li>7. Distribution of family cards.</li> <li>8. Compilation of PDS weekly courier reports received.</li> <li>9. Monthly off-take details of essential commodities.</li> </ol>
21.	PDS (V)	<ol style="list-style-type: none"> <li>1. Regional Joint Registrars review meeting.</li> <li>2. Complaints received on Public Distribution System in Tamil Nadu.</li> <li>3. Settlement dues of TNCSC and Cooperatives.</li> <li>4. Smuggling of PDS commodities.</li> <li>5. Opening of part time, full time FPS and changing / shifting of FPS.</li> <li>6. Construction of new kerosene bunks.</li> <li>7. Government subsidy of kerosene bunks.</li> <li>8. State vigilance commissions' inspection of FP shops.</li> <li>9. Inspection of FPS by CCS / District Collectors.</li> <li>10. Inspection by weights and measures authorities.</li> <li>11. LAQs in FPS irregularities.</li> <li>12. Construction of new kerosene bunks.</li> </ol>

Sl. No.	Section	Subject
22.	OM	<ol style="list-style-type: none"> <li>1. Maintenance of record room and library.</li> <li>2. Tenders for disposal of waste papers.</li> <li>3. Pendency of audit for all regions.</li> <li>4. Motor vehicles maintenance - fuel allotment, settlement of fuel bills for the vehicles in Registrar of Co-operative Societies, condemnation of motor vehicles, purchase of new vehicles.</li> <li>5. Purchase of furniture and maintenance.</li> <li>6. Purchase of xerox machines, roneo machines and typewriters and maintenance.</li> <li>7. Office maintenance.</li> <li>8. Purchase and distribution of stationery and consumable articles.</li> <li>9. Forwarding of application for renewal of staff quarters.</li> </ol>
23.	SF	<ol style="list-style-type: none"> <li>1. Subjects relating to appeal revision, review preferred under Section 152, 153, 154 of the TNCS Act 1983 including such case filed before Government.</li> <li>2. Monthly periodicals relating to inquiry, inspection, ARC, EP, Liquidation, Surcharge, Super-session under Sec. 81, 82, 87, 88 and appeal under Section 152 revision under section 153 of the TNCS Act received from Regional Joint Registrars and periodical reports received from Circle Deputy Registrars for the issue of review thereon.</li> <li>3. Furnishing the particulars to review Joint Registrars meeting relating to statutory item.</li> <li>4. Compilation of particulars received from Regional Joint Registrars relating to legal actions taken against the Board of Director and Employees of Cooperative Societies and Department Officers who commissioned irregularities and furnishing them to Registrar and Government when required.</li> <li>5. Follow up action on the report of zonal officers in respect of statutory items.</li> <li>6. F.R.127 posts relating to Arbitration and Execution and other statutory matters.</li> <li>7. Temporary post continuance for attending statutory work.</li> <li>8. All general issues relating to employees of Cooperative Societies including irregular appointments.</li> <li>9. Government references with regard to answering assembly questions and other miscellaneous references received from Government.</li> <li>10. Appointment of Special Officers under Section 88 and 89.</li> <li>11. Miscellaneous and Distribution of tapals.</li> </ol>

Sl. No.	Section	Subject
24.	CP	<ol style="list-style-type: none"> <li>1. Sanction of prosecution cases in respect of all regions.</li> <li>2. Periodicals relating to prosecution cases.</li> <li>3. CCIW co-ordination meeting.</li> <li>4. Cases in respect of consumer forum relating to all regions.</li> <li>5. Cooperative Tribunal.</li> <li>6. Labour Court matters relating to employees of Coop.socs.</li> <li>7. Original suits in respect of O.A to Additional Registrar of Co-operative Societies original suits filed in District Courts Tamilnadu Administrative Tribunal cases and cases pending in High Court of judicature of all regions.</li> <li>8. To attend TAT and other court assisting Government legal officers in preparing draft counter affidavit etc.</li> <li>9. Miscellaneous Cases.</li> </ol>
25.	WP	<ol style="list-style-type: none"> <li>1. Writ Petitions and Writ Appeal filed against TNCS Act and Rules, Government Orders, Registrar's Orders and Circulars and Common cases relating to more than one region.</li> <li>2. Writ Petitions and Writ Appeals pertaining to following 7 regions. <ol style="list-style-type: none"> <li>1) Chennai 2) Tiruvallur 3) Kancheepuram</li> <li>4. Thiruvannamalai 5) Villupuram</li> <li>6. Cuddalore &amp; 7) Perambalur</li> </ol> </li> <li>3. Writ Petition and Writ Appeals pertaining to the following 7 regions and Miscellaneous cases. <ol style="list-style-type: none"> <li>1) Kanniyakumari 2) Tirunelveli</li> <li>3) Madurai 4) Sivagangai 5)Virudhunagar</li> <li>6) Tuticorin &amp; 7) Ramanathapuram</li> </ol> </li> </ol>
26.	WP (A)	<ol style="list-style-type: none"> <li>1. Writ Petitions and Writ Appeal pertaining to the following 8 Regions and Miscellaneous cases. <ol style="list-style-type: none"> <li>1) Erode 2) Namakkal 3) Dindigul</li> <li>4) Dharmapuri 5) Nilgris 6) Karur</li> <li>7) Pudukottai 8) Nagapattinam</li> </ol> </li> <li>2. Writ Petitions and Writ Appeals pertaining to the following 7 regions. <ol style="list-style-type: none"> <li>1) Salem 2) Coimbatore 3) Thanjavur 4) Tiruchy</li> <li>5) Tiruvarur 6) Vellore 7) Theni.</li> </ol> </li> </ol>

27.	SIS	<ol style="list-style-type: none"> <li>1. Factual inquiry and inquiry under section 81 and inspection under section 82 on the affairs of credit and non-credit cooperative institutions.</li> <li>2. Action on the special reports pertaining to final audit, interim audit and statutory stock verification of credit and non-credit cooperative institutions communicated by Cooperative Audit Department.</li> <li>3. Files relating to annual inspection of Cooperative Institutions, Regional Joint Registrar offices by Registrar of Co-operative Societies and Additional Registrars in Registrar of Co-operative Societies office.</li> <li>4. Watching of rectification of inspection reports pointed out by District Inspection cells on the annual inspection / surprise inspection of regional Joint Registrars offices and circle Deputy Registrars offices.</li> </ol>
28	PMCT	<ol style="list-style-type: none"> <li>1. <b><u>Administrative Matters:-</u></b> Tamilnadu Cooperative Union, District Cooperative Union (29), Cooperatives Training Institutes (19). Natesan Institute of Cooperative Management. Institute of Cooperative Management, Madurai.</li> <li>2. <b><u>Training</u></b> Diploma Course in Cooperation Higher Diploma in Cooperative Management. Correspondence Course. Employees of Cooperative Societies, Group Insurance Scheme. Cooperative Week Celebration. Refresher Course. Arrangements regarding visit of V.I.Ps. to Tamil Nadu.</li> </ol>
		<p>Special types of Societies such as Rural Electric Cooperative Society. Labour Contract Cooperative Society. Modern Engineering Construction Cooperative Society. Cycle Rickshaw Pullers Cooperative Society. Physically handicapped Cooperative Society. Health Cooperative Society. Advocates Service Cooperative Society. Tamil Nadu Writer Cooperative Society. Weavers' Cooperative Society.</p> <ol style="list-style-type: none"> <li>3. <b><u>General</u></b> <b>Centrally sponsored scheme to weaker section cooperatives.</b> Special component plan. Special Central assistance Regional Joint Registrars - DONR issue of review and important meeting particulars.</li> </ol>

		<p>Deputation of Departmental Officers and staff to training course in Anna Institute of Cooperative Management. National Institute of Cooperative Management, Vamnicom, Pune.</p> <p>State Rural Development Institute. (Maraimalai Nagar). All Trainings conducted by State and Central Government. I.A.S., and Deputy Collector probationers visit to office of the R.C.S.</p> <p>All short duration courses conducted by Institute of Cooperative Management.</p> <p>Computer Training.</p> <p>Correspondences relating to the post held by Registrar of Co-operative Societies in various committees of institutions like :-</p> <p>TANCOF Tamil Nadu Warehousing Corporation. TAMCOL SIRD Tamil Nadu Agro Industries Corporation. NCCT etc.</p>
29.	GC	<ol style="list-style-type: none"> <li>1. Construction of godowns</li> <li>2. Construction of godowns by NCDC schemes and World Bank storage project scrutiny and sanction collect proposals.</li> <li>3. State level coordination committee for monitoring the progress in implementation of the scheme and getting clearance for construction.</li> <li>4. Continuance proposal sent to Government for the posts sanctioning regarding the godown construction.</li> <li>5. Utilisation of godowns.</li> <li>6. Transfer of godowns of lift irrigation societies to PAC Banks.</li> <li>7. Review of progress in construction wing.</li> <li>8. Continuance proposal sent to Government for the posts sanctioning regarding the construction wing twelve major objectives.</li> <li>9. Cooperative Printing presses - Special types of societies with Salt Workers Cooperative Societies, Barber Cooperative Societies, Washermen Cooperative Societies, Cooperative Canteens and Motor Vehicles Cooperative Societies etc</li> <li>10. Submission of monthly arrear list and abstract of section arrear list to Registrar.</li> <li>11. Issuance of review of long pending references - pending with Government / Registrar of Co-operative Societies</li> </ol>



		<p>12. Issuance of petitions received from C.M.Special Cell relating to all regions functional registrar and to sections in Registrar office, obtaining replies from them and monitoring the progress of compliance report.</p> <p>13. Progress report regarding petitions received from M.P., M.L.A. / Public.</p> <p>14. Tamil Nadu Fishermen Cooperative Federation, Integrated Marine Fisherman Development Programme Board Meeting.</p> <p>15. Zonal Officers appointment etc.,</p> <p>16. Citizens charter.</p> <p>17. Collection of GOs, Circulars etc.,</p>
30	AC	<p>1. Pay fixation in respect of persons working other than Registrar of Co-operative Societies office of Cooperative Department.</p> <p>2. Pay anomaly regarding fixation of pay on par with junior getting more pay.</p> <p>3. Amendment to Fundamental rules.</p> <p>4. Watching the collection of FR and FS cost and leave salary reimbursement to Cooperative Institutions.</p> <p>5. Preparation of bills working in Registrar of Co-operative Societies office.</p> <p>6. Pre-audit sanction.</p> <p>7. HBA, Vehicle Advance, Car Advance and Computer Advance.</p>
31	PB	<p>1. Planning, preparation of annual plan and Part II Schemes.</p> <p>2. Preparing policy note for Cooperation Demand No.23.</p> <p>3. Preparing Budget Estimates.</p> <p>4. Budget allotment to Subordinate Offices.</p> <p>5. Preparing Number Statement.</p> <p>6. Details Appropriation of Accounts.</p>

32	AO	<ol style="list-style-type: none"> <li>1. Obtaining of utilisation certificate from Regional Joint Registrar's and furnishing consolidated utilisation certificates to the A.G., Chennai in respect of Government Assistance - Maintenance of consolidated utilisation certificate register at state level.</li> <li>2. Watching of settlement of defects in respect of Departmental Revenues Test Audit reports.</li> <li>3. Watching of settlement of AG's Inspection report and paras of Registrar of Co-operative Societies and all Subordinate Officers.</li> </ol> <p>Sanctioning Medical Reimbursement claim to the Staff of the office of the Registrar of Co-operative Societies and Financial Assistance under T.N.G. Employees Health Fund Scheme.</p>
33	AR	<ol style="list-style-type: none"> <li>1. Right to information Act 2005 - Implementation of Act.</li> </ol>
34	DC	<ol style="list-style-type: none"> <li>1. Compilation and preparation of table relating to NABARD advance statistics received from Regional Joint Registrars.</li> <li>2. Purchase of Daily News Papers and Weekly Magazines for the office of the Registrar of Co-operative Societies and for the residence of Registrar of Co-operative Societies and Additional Registrar (CA) and preparation and encashment of bills relating to these items.</li> <li>3. Receipt and Maintenance of Government Gazette notifications and Amendment Rules of Cooperative Societies.</li> <li>4. Collection of statistics relating to 19 selected tables received from Deputy Registrars to be sent to NABARD members.</li> <li>5. Preparation of annual policy note for Tamil Nadu Government during budget session.</li> <li>6. Compilation and preparation of consolidated reports relating to type-wise, society-wise and cadre-wise, strength of employees.</li> </ol>
35	MC	<ol style="list-style-type: none"> <li>1. Purchase of Computers and accessories to Registrar of Co-operative Societies office.</li> <li>2. Works relating to the Annual Maintenance of Computers in Registrar of Co-operative Societies office.</li> </ol>

36	SD	<ol style="list-style-type: none"> <li>1. Collection of Statistics relating to 18 selected tables received from Deputy Registrars to be sent to NABARD, Mumbai.</li> <li>2. Furnishing of statistical data required by the Department.</li> <li>3. Compilation of NABARD tables and preparation of charts for Budget Section.</li> </ol>
37	RN	<ol style="list-style-type: none"> <li>1. Reconciliation of various types of Heads.</li> <li>2. AG Audit for DCB and liquidation PD Account.</li> <li>3. Reconciliation of GPF Missing credit for Registrar of Co-operative Societies office staff.</li> <li>4. Budget Estimate and revised budget part.</li> <li>5. Guarantee particulars sent to AG and Government</li> <li>6. Central Government Finance Assistance sent to Government</li> <li>7. Government Share and dividend - Reconciliation with AG.</li> <li>8. Share certificate - permission sent to Cooperative institutions.</li> </ol>
38	PMC	<ol style="list-style-type: none"> <li>1. Integrated Cooperative Development Project implementation Schemes.</li> <li>2. State level Coordination Committee Meeting of ICDP.</li> <li>3. Coverage of new districts under ICDP Scheme.</li> <li>4. Coordination Meeting convened by Secretary to Government Co-operation, Food and Consumer Protection Department .</li> </ol>

#### **5. AREA UNDER COOPERATIVES:**

There are Six Apex level Cooperative institutions viz., Tamil Nadu State Apex Cooperative Bank (TNSACB), Tamil Nadu Cooperative State Agriculture and Rural Development Bank (TNCSARDB), Tamil Nadu Cooperative Marketing Federation (TANFED), Tamil Nadu Co-operative Consumer Federation (TNCCF), Tamil Nadu Cooperative Union (TNCU), Tamil Nadu State Federation of Urban Cooperative Banks are functioning with their area of operation extending over the entire state.

The District Central Cooperative Banks, District Cooperative Unions, Cooperative Printing Presses, Cooperative whole sale stores are functioning with area of operation of the respective district. Urban Cooperative Banks are functioning with area of operation confined to respective urban areas. The area of operation of Co-operative Marketing societies are the respective taluks. Primary Cooperative Agriculture and Rural Development Banks are functioning with area of operation at block /Taluk level. The Primary Agricultural Cooperative Banks and Primary Cooperative stores are functioning at Primary level covering villages. Primary Cooperative stores are functioning in Villages and its Urban centers covering the area of operation specified in their bylaws

#### 6. HOW TO ORGANISE A COOPERATIVE SOCIETY:

An application for registration of a cooperative society shall be made to the concerned circle Deputy Registrars in prescribed format for any specific purpose. The application shall be signed atleast by 25 eligible members.

a)To start a Primary Cooperative Stores , the following norms have been fixed.

1	Total Population in the area of operation of the Stores	25000( People)
2	Minimum Share Capital	Rs.100000
3	Minimum business per Month	Rs.500000
b)	<b>To start a Primary Agricultural Cooperative Bank</b>	
1	Minimum short term loan Business per annum	Rs. 20000000
2	Gross cropped area	2000 hectres
c)	<b>To start a Employees Cooperative Society</b>	
1	Minimum Share Capital	Rs. 700000

Necessary assistance and guidance can be got from Field officer who is working in each Block .

Citizens can organise any type of cooperative society as they have variety of needs and services. Types of Co-operative societies now functioning in the State catering to various needs of citizen are furnished here under:-

<b>Sl. No</b>	<b>Purpose served</b>	<b>Type of Cooperative Society</b>
1.	For Agriculturist at village level	Primary Agricultural Cooperative Bank
2.	For urban People	Cooperative Urban Bank
3.	For sale of Agricultural produce at remunerative price and to get loan on the pledge of produce.	Agricultural Producers Cooperative Marketing society.
4.	Loans for minor irrigation, Farming, Sericulture, Horticulture, Non Farm Sector, Tractor requirement Rural Housing, small Transport, Hospital/ Clinic computer Centre.	Primary Cooperative Agriculture and Rural Development Bank.
5.	a) For getting consumer goods at right price, right quality, right weightment. b) For getting Text books, Note books and stationary at right prices with out difficulty	Primary Coop. Stores, Cooperative whole sale stores, Cooperative Super market.  Students co-operative Stores
6.	For employees in Government Department, Government sector, public sector, private sector.	Employees thrift and credit Cooperative Society.
7.	For Barbers and Washermen	Barbers Cooperative society, Washermen Coop. Society.
8.	For Labourers	Labour contract Cooperative society.
9.	For vegetable growers	Vegetable growers cooperative Marketing Society.
10	Agricultural Loan, Medium Term Loan and other loan needs of Tribal Members	Large sized Multipurpose Societies
11	To Cater to the Printing needs of all cooperatives, Government Quasi Government Local Bodies and General Public	Cooperative Printing Press
12	For Women	Consumer Cooperative Stores

**7. NO.OF SOCIETIES FUNCTIONING UNDER THE CONTROL OF REGISTRAR  
OF COOPERATIVE SOCIETIES AS ON 31-3-2008**

1.	State Coop.Bank	1
2.	Federation of Coop.Urban Banks	1
3.	State Land Dev.Bank	1
4.	State Coop.Marketing Federation	1
5.	District Level Marketing Federation	1
6.	State Consumer Coop. Federation	1
7.	State Coop. Union	1
8.	Central Coop.Banks	23
9.	Primary Coop.Agricultural Banks Ltd.,	4413
10.	Growers Bank	7
11.	Rural Banks	9
12.	Farmers Service Society.	26
13.	LAMPS	19
14.	Primary Land Development Banks	180
15.	Cooperative Urban Banks	120
16.	Employees Credit Societies	1856
17.	Other Urban Credit Societies	48
18.	Cooperative Wholesale Stores	34
19.	Rural Stores	208
20.	Employees cooperative Stores	236
21.	Students Stores	2798
22.	Automobile Spare parts Stores	2
23.	Women Consumer Stores	13
24.	Canteen	35
25.	Lift Irrigation Societies	24
26.	Land Colonisation Societies	6
27.	Tenant Farming Societies	12
28.	Thanjavur co operative Marketing Federation	1
29.	Primary Marketing Societies	113
30.	Hill Tribes CMS	5
31.	Fruits & Vegetables Growers CMS	4
32.	Labour Contract Societies	115
33.	Stone Crushing Societies	1
34.	Printing Press	26
35.	Cooperative Training Institute	11
36.	District Cooperative Union	29
37.	Salt Manufacturing Societies	10
38.	Washerman Laundry Societies	3
39.	Barbers Societies	6
40.	Physically Handicapped Societies	2
41.	Self Employees Women Coop.Societies	2
42.	Multi Purpose Cooperative Societies	4
43.	Modern Construction Cooperative Societies	3
44.	Pearl Engg. Cooperative Societies	1

45.	Waste Paper Sales Cooperative Societies	1
46.	Health Cooperative Societies	2
47.	Lawyer Cooperative Societies	4
48.	Pudukottai District released bonded labours rehabilitation Coop.Society	1
49.	Miscellaneous	22
	<b>TOTAL</b>	<b>10442</b>

### 8.NUMBER OF EMPLOYEES IN COOPERATIVE SOCIETIES AS ON 31.3.2007

1	Primary Agricultural Cooperative Bank(PACB)	24491
2	Urban Bank (U.B)	2565
3	Employees Credit Societies ( E.C.S)	3087
4	Primary Coop Agricultural and Rural Development Bank( PLDB)	966
5	Cooperative marketing Society (C.M.S)	3564
6	F.S.C.S	415
7	LAMPS	280
8	Central Cooperative Banks	4148
9	P.D.S. Sales men	22231
<b>10</b>	<b>APEX- INSTITUTIONS</b>	
a	Tamil Nadu State Apex Cooperative Bank (TNSAC B)	653
b	Tamil Nadu Cooperative State Agriculture and Rural Development ( TNSCARD)	224
c	Tamil Nadu Cooperative Marketing Federation (TANFED)	261
d	Tamil Nadu Consumers Cooperative Federation (TNCCF)	9
<b>11</b>	Thanjavur Cooperative Marketing Federation (T.C.M.F)	81
	<b>Total</b>	<b>62975</b>

**9. THE DETAILS OF PURPOSE OF LOAN, LOAN AMOUNT, RATE OF INTEREST, SOCIETIES ISSUING LOANS., ETC., ARE AS FOLLOWS**

Sl.No	Details	Loan Amount	Rate of Interest % p.a	Societies issuing Loan
<b>A</b>	<b>Purpose of Loan</b>			
<b>1</b>	Short Term (Seasonal Agricultural Operation ) Loans (Crop Loan)	As per scale of finance for Crops	7	( c )
<b>2</b>	Jewel Loan ( Agri)		7	( c )
<b>3</b>	Jewel Loan General		14	(a) (b) (c) (d)
<b>4</b>	Produce Pledge Loan	Subject to the eligibility of individuals and maximum limit for the purpose	13	( c )
<b>5</b>	Revamped Micro Credit Loan		10	(b) (c) (d)
<b>6</b>	Self Help Groups		10	(b) (c) (d)
<b>7</b>	Women Entrepreneur		Not exceeding 14	(b) (c) (d)
<b>8</b>	Working Women		Not exceeding 14	(b) (c) (d)
<b>9</b>	Maternity Loan		11	(b) (c) (d)
<b>10</b>	Housing Loan		14	(a)(b) (c) (d)
<b>11</b>	Non Farm Sector Loan		14	(b) (c) (d)
<b>12</b>	M.T. Loan		14	(a)(b) (c) (d)
<b>13</b>	Education Loan		14	(a)(b) (c) (d)
<b>14</b>	Surety Loan	14	(a)(b) (c) (d)	
<b>B</b>	Officer to Contact	The Special Officer/ Secretary/ General Manager/ A.G.M./ Manager/ Branch Manager of the Bank/ society Concerned		

(\*) Subject to the Revision of rate of interest as announced by NABARD/ State Government.

**Societies issuing Loans**

- (a). Tamil Nadu State Apex Cooperative Bank**
- (b). District Central Cooperative Bank**
- (c). Primary Agricultural cooperative Bank**
- (d). Urban Cooperative Banks/ Credit Societies**



## 10. THE CONCESSIONS GIVEN TO FARMERS BY THE GOVERNMENT OF TAMIL NADU

### RELIEF MEASURES BY THE STATE GOVERNMENT TO THE FARMERS AND THE COOPERATIVE BANKS

1. **Waiver of Cooperative Loans availed by farmers** - The State Government, considering the inability of the farmers to repay their loans to the Cooperatives due to crop loss on account of natural calamities, waived all agricultural loans with interest outstanding as on 31.03.2006 with the cooperative banks. However, to ensure the continued service of the cooperative banks in providing loans to the farmers, the Government have decided to reimburse the entire waived amount to the cooperatives in 5 equal instalments with interest at 8% per annum.

The Government have also taken over the liabilities of Tamil Nadu State Apex Cooperative Bank and Tamil Nadu Cooperative State Agriculture and Rural Development Bank to NABARD.

During 2006-07, the Government have released a sum of Rs.1044.63 crores to the Cooperative Banks towards the waiver amount and also released a sum of Rs.629.41 crores towards repayment to National Bank for Agriculture and Rural Development Bank and Government of India.

During 2007-08, the Government have released a sum of Rs.976.05 crores to the Cooperative Banks towards the waiver amount and also released a sum of Rs.654.17 crores towards repayment to National Bank for Agriculture and Rural Development Bank and Government of India.

**2. Insurance Relief.** During the year 2007-08, the Government, for the implementation of National Agricultural Insurance Scheme, has provided the following financial assistance.

i) State Government Share of Premium Subsidy to small and marginal farmers and service charges to banks.	Rs. 51,05,508/-
ii) State Government share in the Compensation of crop loss to farmers	Rs. 78,53,404/-
iii) Publicity, Administrative and Operative Expenses in connection with Implementation of NAIS(2000-01 to 2004-05)	Rs. 58,15,872/- -----
Total	Rs 1,87,74,784/- -----

### **3.Reduction of rate of interest on the Short Term Agricultural Loans:**

The interest rate for Crop loans have been reduced to 9% per annum from 12% for the year 2004-05 season. This has been further reduced to 7% during the year 2006-07. As a special measure, the Government have announced further reduction of interest from 7% to 5%. for all crop loans being repaid promptly by the farmers. This has been further reduced to 4% in 2008-09.

### **4.Reduction of rate of interest for loans issued to women:**

To strengthen the economic status of Women, the interest rate on the Priority Sector loans issued to women through Cooperative Banks, has been reduced by 1%.

Under the Revamped Micro Credit Loan Scheme, the interest rate has been reduced to 10% from 15%.

Under working women loan scheme and women entrepreneurs scheme, the rate of interest has been reduced to not exceeding 14% from 15%.

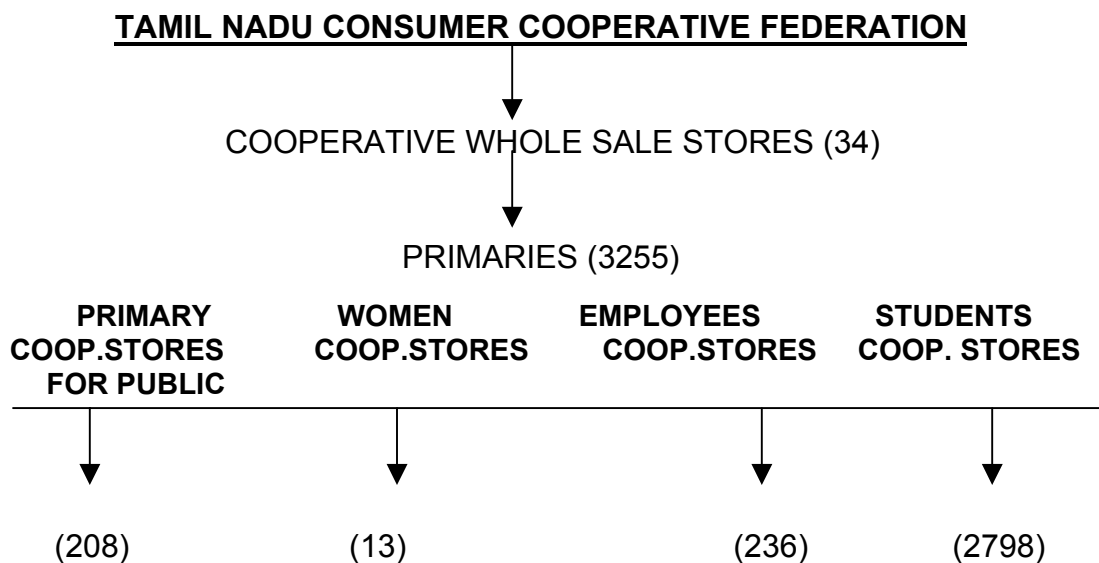
## 11) CONSUMER COOPERATIVES

The Consumer Cooperatives do market intervention and cater to the needs of the consumers. They aim at giving quality consumer goods, to the public at reasonable price and at correct weighment.

Tamil Nadu was the pioneer in Consumer Cooperative movement that has developed even before Independence. Triplicane Urban Cooperative Society was organized in the year 1904, when the first Cooperative Societies Act was enacted. Triplicane Urban Cooperative Society was organised in the same year, when the Cooperative Societies Act was first enacted in the year 1904, In the very beginning the consumer movement was confined only to urban areas but later on spread to semi-urban and rural areas. From the year 1972, the Consumer Cooperatives are implementing the P.D.S. 21623 fair price shops are run by the Consumer Cooperatives in Tamil Nadu.

In Tamil Nadu the Consumer Cooperatives are functioning under three tier system, Tamil Nadu Consumer Cooperative Federation at the apex level, 34 Cooperative wholesale stores at the district level and 457 Primary Cooperative Stores excluding 2798 students Cooperative stores at the base level. The structure of consumer cooperatives in Tamil Nadu is as given in the chart hereunder :

### CONSUMER COOPERATIVES IN TAMIL NADU



The main objects of the Students Cooperative Stores are to arrange for the supply of Text Books, Note Books and Stationeries required by the students at reasonable price within the campus of the school or college in which they are studying and inculcate in the minds of students a sense of Cooperative spirit, self help and mutual aid among the students.

## **I. PRIMARY COOPERATIVE STORES:**

### **(i) Organisation of Primary Cooperative Stores:**

Primary Cooperative Stores can be organized in villages, towns and cities as desired by the people in the locality. Though as per section 6 of the Tamil Nadu Cooperative Societies Act 1983, 25, independent persons can organize a primary stores, for successful functioning of the stores, the following norms are fixed for organizing primary cooperative stores for the public.

- |  |                  |
|--|------------------|
| 1. Minimum Population of the area        | - 25,000         |
| 2. Minimum members                       | - 500            |
| 3. Initial share capital                 | - Rs. 1,00,000/- |
| 4. Minimum business potential per month. | - Rs. 5,00,000/- |

For organizing the Primary Cooperative Stores, the promoters may present an application in form 1 prescribed in the Tamil Nadu Cooperative Societies Rule 1988 to the concerned circle Deputy Registrar of Cooperative Societies functioning in the area. The Circle Deputy Registrar will guide the promoters and render all the required assistance. If the Circle Deputy Registrar has refused to Register the stores, the promoters may appeal to the Regional Joint Registrar of the District concerned within 60 days from the date of receipt of the order.

### **(ii) Admission as member of Primary Cooperative Stores**

Individuals can also become members of Cooperative Wholesale Stores if the bylaws of the Cooperative Wholesale Stores so provide. Every individuals who desires to become a member of a Primary Cooperative Stores / Cooperative Wholesale Stores may send an application in form No 16 prescribed in the Tamil Nadu Cooperative Societies Rules 1988 to the stores. If his admission is refused, he may appeal to the Circle Deputy Registrar concerned.

**(iii) Board of Management:**

Primary Cooperative Stores including students Coop. Stores, Cooperative Wholesale Stores and Tamil Nadu Consumer Cooperative Federation functioning in Tamil Nadu are societies registered / deemed to have been registered under the Tamil Nadu Cooperative Societies Act 1983. They are body corporate. They have their own registered offices. Their functioning is governed by their own registered bylaws, besides the provision of the T.N.C.S. Act and Rules. Their management vests in a board constituted in accordance with the Tamil Nadu Cooperative Societies Act, 1983 Tamil Nadu Cooperative Societies Rules 1988 and their own bylaws. At present, Primary Cooperative Stores, except Student Stores, Cooperative Whole Sale Stores and Tamil Nadu Consumer Cooperative Federation are managed by Special Officers. In the case of students Cooperative Stores, their management is looked after by a duly elected board consisting of Students also with the Headmaster / Principal as Ex-Officio President. A copy of the registered bylaws and a Register of its members and a copy of the Cooperative Societies Act and Rules are kept at the registered address of the society. They appoint their own employees to the extent required to carry on their business. The categories of their strength, qualifications for appointment, their scale of pay and allowances, the mode of appointment and other service conditions are governed by the Special bylaws relating to the service conditions of their employees adopted by them. The duties and responsibilities of the various categories of employees are as specified in the Special bylaws of the stores.

**II. COOPERATIVE WHOLESALE STORES**

Cooperative Whole Sale Stores are organized to facilitate the functioning of primary cooperative stores and Cooperative Societies engaged in production and marketing. Normally the area of operation of Cooperative Wholesale Stores extends a revenue district and has its network of branches like supermarkets, Self Service Departments, Mini Supermarkets, Large Sized Retail Outlets (LSRO), Small Sized Retail Outlets (SSRO), Modern Retail Units (MRU) etc. With these, Cooperative Whole Sale Stores cater to the needs of the Consumer within its area of operation.

### **III. TAMIL NADU CONSUMER COOPERATIVE FEDERATION**

The Tamil Nadu Consumer Cooperative Federation is a state level federation of Cooperative Whole Sale Stores and Primary Stores. Its Primary object, is to arrange for the bulk purchase of consumer goods from manufacturers for sale to wholesale and primary level stores. The purchase of paper by the Cooperative printing press has been integrated and Tamil Nadu Consumer Cooperative Federation is acting as the coordinating agency in the business

As per the provisions of the Tamil Nadu Cooperative Societies Act and Rules and Bylaws, Primary Cooperative Stores are to purchase the commodities required for sale from the Cooperative Wholesale Stores and the Cooperative Wholesale Stores are required to purchase the commodities from the T.N.C.C.F. in respect of goods available with it and form producer societies or manufacturers in respect of goods not available with the Federation. With a view to ensure transparency in the purchase, the system of J.P.C. Commodities have been constituted at different centers.

The services of Primary Cooperative Stores and Cooperative Wholesale Stores are available not only to the members but also to the public. Any persons who is denied of the services of the stores may approach the Chief Executives of the concerned stores. Even if the Chief Executives has failed to book into it, the aggrieved, person, if he is a member, can claim the service as a matter of right and make an application in this behalf to the Board. And if the Board fails, to the Circle Deputy Registrar concerned.

## **12. PUBLIC DISTRIBUTION SYSTEM**

### **PRELIMINARY**

In the Welfare State, one of the Primary duties of the State is to provide food security to its people. Distribution of essential commodities on family cards has been in vogue in Tamil Nadu since 1964. The Public Distribution System has been the lifeline for a section of people in our country especially for those living below poverty line. The distribution system envisages sale of essential commodities such as Rice, Sugar, Wheat, Kerosene etc. at subsidised rate through fair price shops both in the urban and Rural areas. In Tamilnadu the Public Distribution System is being implemented by the Tamil Nadu Civil Supplies Corporation and the Cooperative Department. Out of the total number of fair price shops 95% of the fair price shops are run by the Cooperative Department through various Cooperative Institutions such as District Consumers” Cooperative Wholesale Stores, Cooperative Marketing Societies, Primary Agricultural Cooperative Banks, Primary Cooperative Stores, LAMPS etc. Thus Cooperatives play a predominant role in the distribution of essential commodities under Public Distribution System .

The policies regarding Public Distribution System are being taken by the Civil Supplies and Consumer Protection Department, procurement, processing, storage and transportation of essential commodities upto Taluk godown level are governed by the Tamil Nadu Civil Supplies Corporation Ltd. Distribution of essential commodities from Taluk level godowns of Tamil Nadu Civil Supplies Corporation to Fair price shops are being done by both Tamil Nadu Civil Supplies Corporation and Cooperatives.

2. Items of Essential Commodities are;-

- (a) Rice
- (b) Sugar
- (c) Wheat
- (d) Kerosene

### 3. Commodities distributed under Special Public Distribution System

In order to control the rise in Price in the Open Market, Government have ordered for distribution of Toor Dhall, Urid Dhall Rava, Maida and RBD Palmolein Oil in pouch to the card holders through Fair Price Shops under Special Public Distribution System. Initially this Scheme was introduced in Chennai with effect from 14.4.2007 and extended to all other districts with effect from 1.5.2007 . The selling Price for the above commodities are as follows:

Sl. No.	Commodity	Selling Price (per kg /lt
1	Toor Dhall	Rs.32/- with effect from 21.6.2007 (Previously Rs. 34/-)
2	Urid Dhall	Rs.36 /- with effect from 21.6.2007 (previously Rs.40/-)
3	RBD Palmolein Oil	Rs40/-
4	Rava	Rs17/-
5	Madia	Rs16/-

#### 3. (a) Scale of supply per month/ price of essential commodities

S. No.	Commodities	Scale of supply	Price Per Kg. and with effect from
1.	Rice	4 Kgs. per Adult and 2 Kgs. per child Minimum 12 Kgs Maximum 20 Kgs. 1.6.97	Rs.2.00 from 3.6.2006
	Nilgiris Dist. Additional Rice	4 Kgs. (1.4.95)	1.1.2000
2.	Wheat Chennai and belt areas and the district Headquarters	10 Kgs.	Rs.7.50 from 24.7.2002
	Other areas	5 Kgs.	
3.	Sugar	500 grams per unit subject to a maximum of 2 Kgs. per card per month	Rs.13.50 from 9.3.2002
4.	Kerosene, Chennai and belt areas	3 to 10 Litres	Rs.8.40 from 9.3.2002
	Other areas	3 to 15 Litres	Ranging from Rs.8.40 to 9.00 ( w.e.f.9.3.2002) as fixed by Collector



**4. WORKING HOURS OF FAIR PRICE SHOPS**

	Forenoon	Afternoon
District	9.00 - 1.00	2.00 - 6.00
Chennai	8.30 - 12.30	3.00 - 7.00
Chennai (Prone to anti social elements)	8.30 - 12.30	1.00 - 5.00

**5. DISTRIBUTION OF RICE UNDER VARIOUS SCHEMES**

S. No	Scheme	Scale of supply	Rate Rs. per Kg.	Implemented from
1.	OAP	Not covered under Noon Meal Scheme 4 Kgs (per month)  Covered under Noon Meal Scheme 2 Kgs (Per month)	Free	Sep.1991
2.	AAY	35 Kgs. (Per month)	2.00	June2006
3.	Annapoorna	10 Kgs (Per Month)	Free	June 2002
4.	SGRY Regular	5 Kgs ( Per Manday)	5.65	January 2002
5.	Pregnant Ladies TV Malai & Ramanatha puram Dists only	6 Kgs ( Per month)	Free	November 2002
6.	SGRY special component (28 districts)	7 Kgs. (Per Manday_)	5.65	February 2003

**SPECIAL SCHEME IN PUBLIC DISTRIBUTION SYSTEM**

Apart from routine distribution of essential commodities to general Public, the following special schemes are being implemented in Public Distribution System.

**(a) OLD AGE PENSIONERS SCHEME (OAP)**

This scheme was introduced w.e.f. 1.11.80 and withdrawn on 1.5.81. It was again revived on 15-9-91. Under this scheme, rice is being supplied at free of cost to the old aged helpless persons as per the scale indicated below:-

- (1) Free supply of 1 Kg of rice per week per head for those who are not taking meals in the Nutrition Meal Programme.
- (2) Free supply of ½ Kg of rice per week per head for those who take meals in the Nutrition Meal Programme.

**b) ANNAPURNA SCHEME**

This scheme is implemented since January 2002, by the State to ensure food security to indigent Senior Citizens. Under this scheme 10 Kgs. of rice per month is given at free of cost to the Old Aged Pensioners.

**c) ANTYODAYA ANNA YOJANA SCHEME**

In this scheme, 35 Kgs. of rice is given to the Antyodaya families (poorest of the poor) per month at a concessional rate of Rs.2/- per Kg.

**(d) SAMPOORNA GRAMIN ROZGAR YOJANA SCHEME (SGRY – REGULAR)**

Under this scheme, 5 Kg. of rice per Monday is being supplied to the beneficiaries as a part of their wages, @ Rs.5.65 per Kg. Block Development Officers will issue coupons to the workers who will in turn draw rice from Fair price shops concerned by surrendering the coupons.

**(e) SAMPOORNA GRAMIN ROZGAR YOJANA SCHEME (SGRY – SPECIAL COMPONENT)**

The Government have issued orders to implement food for work programme under Special Component of SGRY through various departments in order to provide wage employment to the affected people and to ensure food security in all affected areas. Under this scheme, each worker is being supplied 7 Kgs. of rice per Manday as a part of their wages at a concessional rate of Rs.5.65 per Kg. The affected area will be identified by the Government from time to time.

**(f) FREE RICE TO THE PREGNANT, LACTATING WOMEN AND ADOLESCENT GIRLS**

This scheme is introduced in Tiruvannamalai and Ramanathapuram districts from 25-11-2002 as a pilot scheme. Under this scheme 6 Kgs. of Rice (per month) is provided at free of cost to the pregnant and Lactating women with body weight less than 40 Kgs. and adolescent girls with body weight less than 35 Kgs.

**6. SALE OF NON CONTROLLED COMMODITIES**

With a view to serve the family card holders with better quality at reasonable rate, selling of non-controlled commodities like provisions, cosmetics, etc., in fair price shops was allowed. Apart from provisions and cosmetics, the following special items are sold in fair price shops as per the Government orders.

**(a) OOTY TEA**

In order to alleviate the sufferings of the small tea growers in the Nilgiris district. The Government have introduced a scheme on 28-8-2001 to sell tea (processed by INDCOSERVE) through fair price shops. The total price of Ooty tea is very competitive i.e. Rs.10/- per 100 gm. packet

**(b) IODISED SALT**

With a view to minimise the health hazards caused due to deficiency of Iodine, and to promote the sale of salt produced by Tamil Nadu Salt Corporation, the Government have permitted the sale of Iodised Salt through fair price shops in all districts. The selling price of 1 Kg. Crystal Iodised Salt is Rs.2.50.

**(c) KHADI PRODUCTS**

In pursuant to the announcement on the floor of Assembly by the Hon'ble Ministers for Cooperation, Food and Consumer Protection Department and Hon'ble Minister for Handlooms, Textiles and Khadi, the scheme for sale of Khadi products produced by the Khadi and Village Industries Board through fair price shops was launched on 8.7.2002.

**(d) CONDOM**

In order to prevent/ control HIV/AIDS and to create awareness among the Public, Condoms are sold in fair price shops.

7.(a) Regionwise Number of fair price shops run by Cooperatives and Number of cards attached to them are given below:-

**NO. OF FAIR PRICE SHOPS RUN BY COOPERATIVES AND NO. OF CARDS  
ATTACHED AS ON 31.3.2008**

Name of the Region	Full time shops			Part time Shops	Wo men shops	Mobile shops	Kero sene bunks	Cards		
	Rural	Urban	Total					Rural	Urban	Total
Chennai North	1	410	411	0	0	0	10	1089	593005	594094
Chennai South	0	499	499	0	0	0	15	0	813850	813850
Coimbatore	577	587	1164	271	104	5	9	526145	657202	1183347
Cuddalore	866	245	1111	163	10	0	9	407377	260561	667938
Dharmapuri	397	15	412	389	11	1	3	343995	15080	359075
Dindigul	573	60	633	159	12	2	13	399497	59739	459236
Erode	546	356	902	257	45	2	9	430947	398207	829154
Kancheepuram	742	65	807	456	42	0	3	459138	67001	526139
Kanyakumari	378	47	425	66	26	0	2	374580	49644	424224
Karur	230	110	340	153	14	0	6	180224	129085	309309
Krishnagiri	429	26	455	402	27	0	4	374640	39090	413730
Madurai	668	250	918	110	15	0	35	439140	257409	696549
Nagapattinam	498	51	549	39	29	0	4	291507	113843	405350
Namakkal	499	51	550	147	4	0	4	369866	76850	446716
Nilgiris	141	102	243	40	32	8	5	99404	90241	189645
Perambalur	388	43	431	185	11	0	4	304165	45601	349766
Pudukkottai	617	52	669	195	9	0	3	253932	55695	309627
Ramnad	433	66	499	38	18	2	5	267779	67805	335584
Salem	793	245	1058	233	15	5	15	649894	299402	949296
Sivagangai	513	92	605	64	6	0	12	240570	85609	326179
Thanjavur	656	200	856	192	14	0	10	457992	203943	661935
Theni	290	76	366	54	27	0	8	241567	119674	361241
Tiruchi	524	273	797	161	6	1	21	315522	253086	568608
Tirunelveli	619	135	754	239	19	3	12	467736	151746	619482
Tiruvallur	637	54	691	205	21	0	4	366973	50840	447813
TVMalai	954	103	1057	293	11	1	5	492239	137068	629307
Tiruvarur	507	59	566	80	2	0	4	235584	95860	331444
Tuticorin	445	145	590	133	5	0	6	246463	143684	390147
Vellore	863	277	1140	468	16	3	8	612173	272221	884394
Villupuram	1465	65	1530	259	57	3	10	823756	51609	875365
V.Nagar	494	142	636	151	9	0	8	180612	313777	494389
<b>Total</b>	<b>16743</b>	<b>4901</b>	<b>21644</b>	<b>5602</b>	<b>617</b>	<b>36</b>	<b>266</b>	<b>10884506</b>	<b>5968427</b>	<b>16852933</b>

**(b) PUBLIC DISTRIBUTION SYSTEM SHOPS RUN BY COOPERATIVES AS ON 31.3.2008 (Classification)**

S. No	Types of societies	Shops owned by Lead society and supply of Essential commodities made by themselves	Shops Linked to lead societies for supply of Essential commodities	Self Lifting shops	Total
1.	Cooperative Wholesale Stores	1761	32	711	2504
2.	Cooperative Marketing Societies	727	126	387	1240
3.	Primary Cooperative Stores	86	707	827	1620
4.	Primary Agricultural Cooperative Bank	26	15263	625	16914
5.	LAMPS	0	73	47	120
6.	Others	0	207	39	246
	<b>Total</b>	<b>2600</b>	<b>16408</b>	<b>2636</b>	<b>21644</b>

**(C) BUILDING PARTICULARS OF FAIR PRICE SHOPS AS ON 31-03-2008**

S.No.		Full time	Part time	Total
1.	No.of shops in Own Building	3657	110	3767
2.	No.of shops in Govt. Building	8689	1244	9933
3.	No.of shops in Rent Free Building	638	3418	4056
4.	No. of shops Rented in Govt. Building	820	228	1048
5.	No.of shops rented in private building	7840	602	8442
	<b>Total</b>	<b>21644</b>	<b>5602</b>	<b>27246</b>

**8. DEPARTMENT SET UP WITH REFERENCE TO PUBLIC DISTRIBUTION SYSTEM**

**(a) AT THE STATE LEVEL:-** Registrar of Cooperative Societies is the Head of Department. Under the control of the Registrar of Cooperative Societies , the following officers are exclusively dealing Public Distribution System subject in the Office of the Registrar of Cooperative Societies Chennai.

- (a) Additional Registrar (Consumer Activities) – An I.A.S Officer
- (b) Joint Registrar (Consumer Cooperation)
- (c) Deputy Registrar (Public Distribution System)

**(b) IN CHENNAI CITY AND BELT AREAS:-**

In Chennai City and belt areas and Joint Registrars (Public Distribution System) viz., Joint Registrar (Public Distribution System) I and II control entire Public Distribution System with the help of 7 Deputy Registrar (Public Distribution System) and Cooperative Sub Registrars (Public Distribution System)

**(c) AT THE DISTRICT LEVEL :-** Joint Registrar of Cooperative Societies is the Chief Officer of the District. Under the control of the Regional Joint Registrar , one Deputy Registrar (Public Distribution System) is dealing exclusively Public Distribution System work. There are other subordinates such as Cooperative Sub Registrar (Public Distribution System) Senior Inspector (Public Distribution System), Junior Inspector (Public Distribution System) working under the control of Deputy Registrar (Public Distribution System) at Block level

**TOTAL STRENGTH OF PUBLIC DISTRIBUTION SYSTEM STAFF IN DISTRICTS ( As on 31-03-2008)**

S.No	Category of officers	Field	Office
1.	Joint Registrar of Cooperative Societies	2	-
2.	Deputy Registrar	36	2
3.	Cooperative Sub Registrar	391	32
4.	Senior Inspector of Cooperative societies	72	31
5.	Junior Inspector of Cooperative societies	-	21
	<b>Total</b>	<b>501</b>	<b>86</b>

The above staff are engaged in supervision of Public Distribution System , Supervision functions includes liftment and Distribution of essential commodities to fair price shops and inspection of fair price shops such as stock verification, distribution of quality commodities to card holders in correct measure in time and to eradicate/ control the misappropriation of essential commodities by sales personnel of fair price shops.

**9.MONITORING AND SUPERVISION**

At the state level the Principal Secretary to Government, Cooperation, Food and Consumer Protection Department reviews Public Distribution System.

Besides monthly meetings, review meeting are are conducted as and when need arises. The District Collectors are also reviewing the Public Distribution System on weekly basis. Registrar of Cooperative Societies reviews the Public Distribution System with regional Joint Registrars on bi-monthly basis. The functions/ performance of Public Distribution System in Chennai City and Belt areas, are reviewed by the Additional Registrar (Consumer Activities) on fortnight by basis. At the District level Regional Joint Registrar / Deputy Registrar (Public Distribution System ) concerned reviews Public Distribution System with their subordinates engaged in Public Distribution System on weekly basis.

Apart from this, a monthly coordination meeting is being convened at the head office of the Tamil Nadu Civil Supplies Corporation, by its Managing Director, the representative of the Registrar of Cooperative Societies Joint Registrar (Public Distribution System) I & II , the Special Officers of Cooperative Wholesale Stores in Chennai city discuss the various problems in Public Distribution System and remedial measure being taken.

#### **10. INSPECTION OF SHOPS**

The target for inspection of fair price shops for the various categories of Officers of the department is as follows

S.No.	Designation	No.of shops to be inspected per month	
		Regular	Cursory
1.	Joint Registrar of Cooperative Societies (Public Distribution System) I & II	45	
2.	Regional Joint Registrars	10	
3.	Circle Deputy Registrars	10	
4.	Deputy Registrar (Public Distribution System) in Chennai City	60	
5.	Deputy Registrar (Public Distribution System) in districts	50	
6.	Deputy Registrar (Public Distribution System) (Intensive verification)	10	
		Regular	Cursory
7	Cooperative Sub Registrar (Public Distribution System) in Chennai city	25	15
8	Cooperative Sub Registrar (Public Distribution System) in districts	25	15

## **11. FLYING SQUADS**

The Regional Joint Registrars and Joint Registrar (Public Distribution System) I and II, Chennai, organise Special Flying Squads for surprise inspection of fair price shops every month mobilising the staff of the department. They also organise Flying Squads for inspecting the movement of stocks from the godowns of Tamil Nadu Civil Supplies Corporation and kerosene suppliers to fair price shops to check irregularities. During the course of inspection the following items of works are attended

- 1) Verification of stock
- 2) Verification of cash balance and remittance of sale proceeds
- 3) Availability of commodities
- 4) Distribution of commodities according to the scale of supply and rates prescribed by the Government
- 5) Verification of accounts and Registers
- 6) Verification of family cards
- 7) Correctness of weights/ measures
- 8) Cleanliness of fair price shops
- 9) Ascertaining Public opinion about the functioning of the fair price shops.

## **12.DISPLAY MADE AT FAIR PRICE SHOPS**

As per the G.O.Ms.No.162 Cooperation, Food and Consumer Protection Department dated 12.6.1997, a fair price shop should display the following information in front of the fair price shops .

- 1) Working hours of the fair price shops
- 2) Scale of supply of essential commodities
- 3) Allotment for the month
- 4) Liftment details commodity wise
- 5) Stock on hand of the commodities with price
- 6) Samples of essential commodities which are distributed



- 7) Office address and telephone number of the District Supply Officer, Taluk Supply Officer, Regional Joint Registrar, Deputy Registrar (Public Distribution System ) to whom complaints regarding fair price shops and Public Distribution System to be made.

### **13. REDRESSAL OF GRIEVANCE**

In Registrar's office and in the Offices of the Regional Joint Registrars, a complaint cell is functioning all the days to record the grievances of the Public and redress them. Public may at any time during the working hours i.e 10.00 A.M. to 5.45 p.m. contact the complaint cell over phone and lodge their complaint by furnishing their name, family card number, Name and location of the fair price shops from where they drew their ration articles, specific nature of the complaint etc. or they can lodge complaint in writing to any one of the Officers notified in the display of the fair price shops or they can register their suggestions in the suggestion books maintained in the fair price shops and drop their written complaint in the complaint box fixed in the fair price shops.

**PHONE NUMBERS OF THE OFFICES**

<b>S.No.</b>	<b>Name of the office</b>	<b>Phone Numbers</b>
1.	Food Minister office	044 -25670204
2.	Cooperative Minister office	044 -25673209
3	Office of the Registrar of Cooperative Societies	044- 28364860
4	Additional Registrar Chennai Region	044- 24616503
5	Joint Registrar (P.D.S.I) Chennai	044- 25353034
6	Joint Registrar (P.D.S II ) Chennai	044- 23651721
7	Joint Registrar Coimbatore	0422- 2548308
8	Joint Registrar Cuddalore	04142- 222338
9	Joint Registrar ,Dharmapuri	04342- 260803
10	Joint Registrar Dindigul	0451- 2461734
11	Joint Registrar Erode	0424- 2211378
12	Joint Registrar Kancheepuram	044 -27223181
13	Joint Registrar Kanyakumari	04652- 278976
14	Joint Registrar , Karur	04324- 233604
15	Deputy Registrar (P.D.S) Krishnagiri	04324- 236024
16	Joint Registrar Madurai	0452- 2530911
17	Joint Registrar Nagapattinam	04365- 253089
18	Joint Registrar Namakkal	04286- 280272
19	Joint Registrar Nilgiris	0423- 442586
20	Joint Registrar Perambalur	04328- 278329
21	Joint Registrar Pudukkottai	04322- 222132
22	Joint Registrar Ramanathapuram	04567- 231168
23	Joint Registrar Salem	0427- 315158
24	Joint Registrar Sivagangai	04575- 240417
25	Joint Registrar Thanjavur	04362- 231238
26	Joint Registrar Theni	04546- 255688
27	Joint Registrar Tirunelveli	0462- 560575
28	Joint Registrar Tiruvallur	044 - 27662622
29	Joint Registrar Tiruvannamalai	04175- 253059
30	Joint Registrar Tiruvarur	04366- 221262
31	Joint Registrar Tuticorin	0461- 2391621
32	Joint Registrar Tiruchirapalli	0431- 2420545
33	Joint Registrar Vellore	0416- 2253086
34	Joint Registrar Villupuram	04146- 222289
35	Joint Registrar Virudhunagar	04562- 252680

### 13. COOPERATIVE PRINTING PRESS

The Cooperative Printing Works have been organized to meet the printing need of Cooperative Societies. There are 26 Cooperative Printing Presses in the State. Printing Presses undertake printing works of Cooperative Institutions besides that of State Government. Quasi- Government, Local bodies and General public. The list of Cooperative Printing Presses is given below :-

Sl. No.	Name of the Cooperative Printing Press	District
1.	Chennai Central Cooperative Printing Presses	Chennai
2.	The Coimbatore Cooperative Printing Works Ltd.,	Coimbatore
3.	Cuddalore Cooperative Printing Works Ltd.,	Cuddalore
4.	The Dharmapuri Cooperative Printing Works Ltd.,	Dharmapuri
5.	The Dindigul District Cooperative Printing Works Ltd.,	Dindigul
6.	The Erode District Cooperative Printing Works Ltd.,	Erode
7.	Kancheepuram District Coop. Printing Works Ltd.,	Kancheepuram
8.	Kanniyakumari District Cooperative Printing Works Ltd.,	Kanniyakumari
9.	Karur District Cooperative Printing Works Ltd.,	Karur
10.	The Madurai Cooperative Printing Works Ltd.,	Madurai
11.	Madurai kamaraj University Coop Printing Works Ltd.,	Madurai
12.	Namakkal District Cooperative Printing Works Ltd.,	Namakkal
13.	The Nilgiris Cooperative Printing Works Ltd.,	Nilgiris
14.	Perambalur District Cooperative Printing Works Ltd.,	Perambalur
15.	The Pudukkottai Cooperative Press	Pudukkottai
16.	Ramanathapuram District Coop. Printing Works Ltd.,	Sivagangai
17.	Salem Cooperative Printing Works	Salem
18.	The Thanjavur Cooperative Printing Works Ltd.,	Thanjavur
19.	Tiruchirapalli Cooperative Printing Works Ltd.,	Tiruchirapalli
20.	Tirunelveli Cooperative Printing Works Ltd.,	Tirunelveli
21.	Tiruvallur District Cooperative Printing Works Ltd.,	Tiruvallur
22.	Tiruvannamalai District Coop. Printing Works Ltd.,	Tiruvannamalai
23.	Thoothukudi District Cooperative Printing Works Ltd.,	Thoothukudi
24.	Vellore District Cooperative Printing Works Ltd.,	Vellore
25.	Villupuram Cooperative Printing Works Ltd.,	Villupuram
26.	Virudhunagar District Cooperative Printing Works Ltd.,	Virudhunagar

## **14. AGRICULTURE PRODUCERS COOPERATIVE MARKETING SOCIETIES IN TAMIL NADU**

The Cooperative Marketing Societies in Tamil Nadu help the farmer members by supply of quality seeds, fertilizers, pesticides and other farm requirement at competitive rates as and when required by them. The Cooperative Marketing Societies also help the farmers in processing, storing and marketing their agriculture produces to fetch reasonable price for their agricultural produces. With these objectives the Cooperative Marketing Societies are functioning at taluk levels.

### **Other functions under taken by Cooperative Marketing Societies**

Besides the principal functions stated above the agricultural producers Cooperative Marketing Societies also do the following services to its members and general public in their area of operation.

1. Undertakes distribution of essential commodities under Public Distribution System through Fair Price Shops.
2. The Cooperative Marketing Societies purchases agricultural produces from farmers for sale to general public through Consumer Cooperative Stores eliminating traders and middlemen from the system.
3. Marketing Societies also arranges farm loans to its members through Primary Agricultural Cooperative Banks and recover the loan dues of Primary Agricultural Cooperative Banks through their farm proceeds.
4. Issues Jewel loans for emergency needs of farmers residing in the area of operation.
5. Issues produce pledge loans at 60% of the market value of the produce subject to a maximum of Rs.2 lakhs.
6. Under market intervention scheme the Cooperative Marketing Societies acting as nodel agency for Tamil nadu Cooperative Marketing Federation and NAFED procures agriculture commodities from farmers, when the prices of select agriculture produces falls below the minimum support price announced by Government from time to time.

At present the above services are undertaken through the Cooperative Marketing Societies specified below.

<b>Sl.No.</b>	<b>Name of the Cooperative Marketing Society</b>
<b>1.</b>	<b>COIMBATORE REGION</b>
	1. Avinashi C.M.S.
	2. Mettupalayam C.M.S.
	3. Karamadai C.M.S
	4. Udumalaipettai C.M.S
	5. Palladam C.M.S
	6. Pollachi C.M.S
	7. Suler C.M.S
	8. Tirupur C.M.S
	9. Coimbatore C.M.S
<b>2.</b>	<b>CUDDALORE REGION</b>
	10. Cuddalore C.M.S
	11. Panrutti C.M.S
	12. Chidambaram C.M.S
	13. Virudhachalam C.M.S
<b>3.</b>	<b>DHARMAPURI REGION</b>
	14. Oothangarai C.M.S
	15. Kaveripattinam C.M.S
	16. Krishnagiri C.M.S
	17. Pennakaram C.M.S
	18. Harur C.M.S
	19. Kelamangalam C.M.S
<b>4.</b>	<b>DINDIGUL REGION</b>
	20. Dindigul C.M.S
	21. Palani C.M.S
	22. Kodaikanal C.M.S
<b>5.</b>	<b>ERODE REGION</b>
	23. Erode C.M.S
	24. Perundurai C.M.S
	25. Dharapuram C.M.S
	26. Gobichettipalayam C.M.S
	27. Bavani C.M.S
	28. Sathiyamangalam C.M.S
<b>6.</b>	<b>KANCHEEPURAM REGION</b>
	29. Maduranthagam C.M.S
	30. Sriperumbudhur C.M.S
<b>7.</b>	<b>KANYAKUMARI REGION</b>
	31. Kalkulam Vilavangodu C.M.S
	32. Kanyakumari Rubber C.M.S
	33. Thovalai Agastheswaram C.M.S

<b>Sl.No.</b>	<b>Name of the Cooperative Marketing Society</b>
8.	<b>KARUR REGION</b>
	34. Karur C.M.S
	35. Kulithalai C.M.S
9.	<b>MADURAI REGION</b>
	36. Madurai C.M.S
	37. Melur C.M.S
	38. Vadippatti C.M.S
	39. Thirumangalam C.M.S
	40. Usilampatti C.M.S
	41. Peraiyur C.M.S
10.	<b>NAGAPPATTINAM REGION</b>
	42. Mayiladuthurai C.M.S
	43. Seerkazhi C.M.S
	44. Vedaranyam C.M.S
11.	<b>NAMAKKAL REGION</b>
	45. Tiruchengodu C.M.S
	46. Rasipuram C.M.S
	47. Namakkal C.M.S
12.	<b>NILGIRIS REGION</b>
	48. Nilgiris C.M.S
13.	<b>PERAMBALUR REGION</b>
	49. Perambalur C.M.S
	50. Ariyalur C.M.S
14.	<b>PUDUKOTTAI REGION</b>
	51. Aranthangi C.M.S
	52. Alangudi C.M.S
	53. Tirumayam C.M.S
15.	<b>RAMANATHAPURAM REGION</b>
	54. Kamuthi C.M.S
	55. Thiruvadanai C.M.S
	56. Paramakkudi C.M.S
	57. Ramanathapuram C.M.S
16.	<b>SALEM REGION</b>
	58. Athur C.M.S
	59. Salem C.M.S
17.	<b>SIVAGANGAI REGION</b>
	60. Sivagangai C.M.S
	61. Thiruppathur C.M.S
18.	<b>THANJAVUR REGION</b>
	62. Pattukkottai C.M.S
	63. Kumbakonam C.M.S
	64. Orathanadu C.M.S
	65. Pabanasam C.M.S
	66. Thanjavur C.M.S

<b>Sl.No.</b>	<b>Name of the Cooperative Marketing Society</b>
19.	<b>THENI REGION</b>
	67. Theni C.M.S
	68. Uthamapalayam C.M.S
20.	<b>TIRUVALLUR REGION</b>
	69. Tiruvallur C.M.S
	70. Tiruthani C.M.S
	71. Saidapet C.M.S
21.	<b>TIRUVANNAMALAI REGION</b>
	72. Tiruvannamalai C.M.S
	73. Chengam C.M.S
	74. Polur C.M.S
	75. Cheyyar C.M.S
	76. Aarani C.M.S
	77. Vandavasi C.M.S
	78. Thellar C.M.S
22.	<b>TIRUCHIRAPALLI REGION</b>
	79. Tiruchy C.M.S
	80. Manapparai C.M.S
	81. Lalgudi C.M.S
	82. Musiri C.M.S
	83. Thuraiyur C.M.S
23.	<b>TIRUNELVELI REGION</b>
	84. Sankarankoil C.M.S
	85. Nanguneri Radhapuram C.M.S
	86. Thenkasi Senkottai C.M.S
	87. Ambasamuthiram C.M.S
24.	<b>TIRUVARUR REGION</b>
	88. Tiruvarur C.M.S
	89. Mannargudi C.M.S
	90. Kodavasal C.M.S
	91. Thiruthurai Poondi C.M.S.
25.	<b>TUTICORIN REGION</b>
	92. Kovilpatti C.M.S
	93. Pudur C.M.S
	94. Tutocorin C.M.S
26.	<b>VELLORE REGION</b>
	95. Vellore C.M.S
	96. Arcot C.M.S
	97. Arakkonam C.M.S
	98. Tiruppattur C.M.S
	99. Vaniyambadi C.M.S
	100. Ambur C.M.S
	101. Gudiyatham C.M.S

<b>Sl.No.</b>	<b>Name of the Cooperative Marketing Society</b>
27.	<b>VILLUPURAM REGION</b>
	102. Villupuram C.M.S
	103. Tindivanam C.M.S
	104. Gingee C.M.S
	105. Tirukkovilur C.M.S
	106. Kallakurichi C.M.S
28.	<b>VIRUDHUNAGAR REGION</b>
	107. Virudhunagar C.M.S
	108. Aruppukkottai C.M.S
	109. Rajapalayam C.M.S
	110. Sivakasi C.M.S
	111. Srivilliputhur C.M.S
	<b><u>DORMANT SOCIETIES</u></b>
	<b>TIRUVALLUR REGION</b>
	112. Pallipet C.M.S
	<b>VILLUPURAM REGION</b>
	113. Tiruvennainallur C.M.S



## **15. DISTRIBUTION OF AGRICULTURAL INPUTS THROUGH COOPERATIVES**

Tamil Nadu Cooperative Marketing Federation, Thanjavur Cooperative Marketing Federation and Nilgiris Cooperative Marketing Society are the Wholesalers for the distribution of the Chemical fertilizers and other Agricultural inputs like seeds, Pesticides Agricultural implements to the farmers through Primary Agricultural Cooperative Banks and Agricultural Producers Cooperative Marketing Societies. The Tudiyalur Cooperative Agricultural Services Limited (TUCAS) is only Special type of Primary Agricultural Cooperative Bank in the state which is also distributing their own products of seeds. Pesticides and other Agricultural implements to the farmers in addition to the activities of the Primary Agricultural Cooperative Bank through out the state.

## **16. CO-OPERATIVE TRAINING INSTITUTES**

There are 20 Co-operative Training Institutes functioning in Tamil Nadu for imparting Co-operative Training to the Trainees every year. The Minimum educational Qualification to join this Course is a pass in Higher Secondary i.e. +2 All eligible applicants were permitted for admission in the Institute of Cooperative Management during 2007-2008. A course fee of Rs.4550/- The successful candidates will be awarded with Diploma in Cooperative Management. The names of the Training Institutes and the area of operation are given below.

<b>S. No.</b>	<b>Name of the Institute of Co-operative Management.</b>	<b>Area of operation.</b>
1.	Perarignar Anna Institute of Co-operative Management, Kancheepuram.	Kancheepuram, Thiruvallur and Chennai.
2.	Dr.MGR Institute of Co-operative Management, Cuddalore.	Cuddalore.
3.	Villupuram Institute of Co-operative Management.	Villupuram.
4.	Vellore Institute of Co-operative Management.	Vellore
5.	Samiyappa Institute of Co-operative Management, Thanjavur.	Thanjavur and Pudukkottai.
6.	Thiruchirapalli Institute of Co-operative Management.	Trichy, Karur and Perambalur.
7.	Pandianadu Institute of Co-operative Management, Madurai.	Madurai.
8.	Dindigul Institute of Co-operative Management.	Dindigul
9.	Thyagi Sankaralinganar Institute of Co-operative Management, Sathur.	Virudhunagar.
10.	Sivagangai Institute of Co-operative Management.	Sivagangai and Ramanathapuram.
11.	Medai Dalawai Kumarasamy Institute of Co-operative Management, Tirunelveli.	Tirunelveli and Tuticorin.
12.	Nachiappa Institute of Co-operative Management, Salem.	Salem.
13.	Namakkal Institute of Co-operative Management.	Namakkal.
14.	Dharmapuri Institute of Co-operative Management, Morappur.	Dharmapuri.
15.	Ramalingam Institute of Co-operative Management, Coimbatore.	Coimbatore and Nilgiris.
16.	Nagercoil Institute of Co-operative Management.	Kanyakumari.
17.	Thiruvarur Institute of Co-operative Management	Thiruvarur and Nagapattinam
18.	Erode Institute of Co-operative Management	Erode
19.	Thiruvannamalai Institute of Cooperative Management	Thiruvannamalai
20	Theni Institute of Cooperative Management Andipatti	Theni

The following Computer Courses are being conducted In Cooperative Training Institute:

Sl.No	Name of the Course	Period	Fees Rs.
1	Diploma Course in Computer Application	6 Months	2300
2	M.S.Office	6 days	1000
3	Accounting package (Tally)	6 days	1000
4	Desktop publishing	6 days	1000

A course on jewel appraisal and its techniques is also being conducted at all Cooperative Training Institutes. A sum of Rs.2500/- collected as fees per student for this course.

## 17. INTEGRATED COOPERATIVE DEVELOPMENT PROJECT (I.C.D.P)

The Integrated Cooperative Development Project (ICDP) was introduced for the overall development of all the Cooperatives in the selected districts of the State. The Cooperatives functioning in the field of Agriculture and allied sectors like fisheries, poultry, dairy, handloom and rural industries etc. are provided assistance to strengthen their infrastructure. The aim of the scheme is the development of vertical and horizontal functional linkages among Cooperatives and Cooperation among cooperatives to facilitate their overall development. Besides the existing areas of assistance to widen the focus of Integrated Cooperative Development Project, the scheme covers development of productive infrastructure, margin money assistance to widen their working capital base and human resources development.

2. The National Cooperative Development Corporation (N.C.D.C) New Delhi provides financial assistance (Loan) for implementation of the scheme and provides 50% subsidy towards the cost of establishment, training, Man power Development etc.

3. In Tamil Nadu, the scheme has been implemented in the following ten districts.

S.No.	Name of the District	Years of implementation	Outlay (Rs, in lakhs)
1.	Virudhunagar	1989-1995	862.51
2.	Cuddalore	} Integrated South Arcot District	1506.97
3.	Villupuram		
4.	Coimbatore	1995-2001	1080.99
5.	Dharmapuri	1995-2001	1160.25
6.	Tiruvannamalai	1996-2001	816.58
7.	Kancheepuram	1998-2005	1123.88
8.	Ramanathapuram	2000-2004	687.03
9.	Tiruchirapalli	2002-2008	1216.98
10.	Perambalur	2002-2008	937.81
	<b>Total</b>		<b>9393.00</b>

The Integrated Cooperative Development Project is being implemented in the following two districts from the year 2002

**DETAILS OF ONGOING DISTRICTS  
(Rs.in lakhs)**

S.No.	Name of the District	Total outlay
1.	Thanjavur	1101.09
2.	Thiruvarur	1222.44
	<b>Total</b>	<b>2323.53</b>

5. The Integrated Cooperative Development Project is being implemented in the following two districts from the year 2005

(Rs. in lakhs)

S.No.	Name of the District	Total outlay
1.	Theni	987.73
2.	Thoothukudi	942.08
	<b>Total</b>	<b>1929.81</b>

The detailed project reports prepared by the consultants in respect of Salem, Erode, Madurai and Pudukkottai have been cleared by the State Level Coordination Committee and the National Cooperative Development Corporation. The administrative approval for implementation of the scheme in the above districts is under consideration of the Government. As regards, Tirunelveli district, the National Cooperative Development Corporation has given its approval and the detailed project report is under examination.

The Government have selected Dindigul, Karur, Vellore, Sivaganga and Nagapattinam districts for implementation of I.C.D.P in the next stage of assistance. The National Cooperative Development Corporation has given its concurrence for implementation of the scheme in these districts. Draft Project Reports for implementation of the scheme are under preparation by the consultants. The Government have also selected the Nilgiris district for implementation of I.C.D.P. and the N.C.D.C. has given its approval in principle.

## **18. Implementation of RTI Act 2005 in the office of the Registrar of Cooperative Societies**

1. The Government of India have enacted the RTI Act 2005 (Central Act 22 of 2005) in order to Provide the right to citizen to secure information from the public authorities and with a view to promote transparency and accountability which are vital to their functioning and also to curtail corruption and to hold the Governments and their instrumentalities accountable to governed.
2. Assistant Public Information Officer, Public Information Officer, and Appellate Authority have been designated in the office of the Registrar of Cooperative Societies , Chennai – 10. under sec 5 (1) of the Act as under

1. **Assistant Public Information Officer**  
Deputy Registrar / Personnel Assistant to Registrar  
of Cooperative Societies / Personnel Officer  
Office of the Registrar of Cooperative Societies  
Kilpauk, Chennai – 10
2. **Public Information Officer**  
Joint Registrar (Statutory and Training )  
Office of the Registrar of Cooperative Societies  
Kilpauk, Chennai – 10
3. **Appellate Authority,**  
Additional Registrar (I.C.D.P)  
Office of the Registrar of Cooperative Societies  
Kilpauk, Chennai – 10

3. The Office of the Registrar of Cooperative Societies, being the Public authority as defined under section 2 (h) of the Act has disclosed information voluntarily on 16 points under section 4 of the Act. State Level Manual has been prepared keeping in mind, dimensions, activities, nature of work and the information that needs to be divulged to the common people so that the need for requesting information under this Act becomes minimal and has been hosted in Government Website both in English and Tamil.

4.The State level manual has been hosted in the Tamilnadu Government Website at the following Web Address.

Tamil Version :

**URL : http :// [www.tn.gov.in](http://www.tn.gov.in) /  
rti/proactive/cfcp/manual\_cfcp\_rcs tamil pdf**

English version :

**URL : http :// [www.tn.gov.in](http://www.tn.gov.in) /  
rti/proactive/cfcp/manual\_cfcp\_rcs .pdf**

**IMPLEMENTATION OF RIGHT TO INFORMATION ACT 2005 IN  
COOPERATIVE DEPARTMENT**

**Appointment of APIO, PIO, AA in Regional / Circle / PDS Offices /  
Cooperative Institutions**

Sl. No	Administrative Unit	Designation of			Officer to take action for appointments
		APIO	PIO	Appellate Authority	
1	2	3	4	5	6
1	Regional JR / JR (PDS) I & II	Office Superintendent	DR/ PO (or) Any Circle DR in the absence of DR/PO	Regional AR/ JR / JR (PDS) I & II	Regional AR/ Joint Registrar /Joint Registrar (PDS) I & II
2	Circle DRs/Deputy Registrar (Public Distribution System)	Office CSRs	DR of CS / DR (PDS)	Regional AR/ JR / JR (PDS) I & II	Regional AR Joint Registrar /Joint Registrar (PDS) I & II
3	(i) Apex Institutions (TNSACB, TNSARDB, TANFED, TNCCF, TNCU)	Office Managers / Officer in charge at Head office	Secretary /RM/GM/ Director etc.,	Special officer of concerned apex body	Special officer of the apex body
	ii) Branches / Regional Office	Branch Manager /Officer in charge of the Branch / Regional Office	Secretary /RM/GM/Director etc.,	Special officer of concerned apex body	Special officer of the Apex body
4	(i) Central Societies (DCCB, Cooperative Presses, DCCWS , DCU etc)	Officer in charge of Head Office	General Manager / Secretary Development Officer	Special officer of Central Society	Special Officer of the Central Society
	(ii) Branches / Fair Price Shops	Branch Manager/ Salesman	General Manager / Secretary	Special officer of Central Society	Special Officer of the Central Society
5	i). Primary Level Societies	Secretary	Special Officer	Circle Deputy Registrars	Circle Deputy Registrars
	ii). Fair price shops	Salesman	Secretary	Special Officer	Circle Deputy Registrars
6	TNCUBFED	--	Officer in charge	Regional Addl. Registrar cum Director	Regional Addl. Registrar , Chennai



## 19.Contact Numbers of officers in the Registrar of Cooperative Societies

**RCS Office General: 044-28364858**

E.Mail :  
**rcs@tn.nic.in**

**Fax Numbers :**  
**R.C.S : 28364867**  
**A.R.(C): 28364868**  
**A.R (C.A): 28361591**

**STD Code : 044**

		<u>New No.</u>
1.	Registrar of Cooperative Societies	28364848
2.	Additional Registrar (Consumer Activities)	28364849
3.	Additional Registrar (Finance and Banking)	28364850
4.	Additional Registrar (Marketing, Planning & Development)	28364851
5.	Additional Registrar (I.C.D.P)	28364852
6.	Joint Registrar (Finance and Banking))	28364854
7.	Joint Registrar ( C.C)	28364853
8.	Joint Registrar (S&T)	28364855
9.	Personal Assistant to Registrar and Personnel Officer	28364869
10.	Deputy Registrar (P.D.S)	28364857
11.	Financial Advisor & Chief Accounts Officer	28364863
12.	Computer	28364155

## **20. DUTIES OF CITIZENS:**

1. Every member should repay their dues to Co-operative Society in time.
2. Every member should exercise his vote at General Body Meeting.

## **21. GENERAL:**

The following other financial and other services are available to citizens.

1. Any grievance in respect of any cooperative society may be preferred to Regional Joint Registrar of Cooperative Societies at District level and Deputy Registrar of Cooperative Societies at circle level on every Monday.
2. Any complaint in respect of PDS shops can be given to the Regional Joint Registrar/ Deputy Registrar/Taluk supply officer/ District supply Officer/Collector. Complaint book also provided at each PDS shop. Citizen can also give complaint at shop level.
3. Deposits made in cooperative Urban Bank and Central Cooperative Bank Coming under the Provisions are the Banking Regulation Act are guaranteed by Deposit Insurance and Credit Guarantee Corporation of India upto Rs. 1 lakh . This guarantee not applicable for deposits made in PACBs. However deposits made in PACBs upto Rs 30000/- is guaranteed .

Registrar